


Curriculum vitae of SHANAZ AKHTER



Objective:	To work in an environment where an opportunity of self-assessment and self-improvement is in both individual and based work that will ultimately lead to the organization.
Esteem Traits	A drive to perform, patience, accepting challenging work, willingness to learn.
Educational Background	<ol style="list-style-type: none"> 1. Master Of Business Administration (M.B.A) Result : CGPA-3.41 Passing Year : 2016 Group : Finance Institution : Sylhet International University, Sylhet. 2. Bachelor Of Business Administration (B.B.A) Result : CGPA-3.67 Passing Year : 2015 Group : Finance Institution : Sylhet International University, Sylhet. 3. Higher Secondary Certificate (H.S.C) Board : Sylhet. Group : Business Studies Result : GPA-4.40 Year : 2010 Institution : Narishikka Academy Degree College, Barlekha 4. Secondary School Certificate (S.S.C) Board : Sylhet. Group : Science. Result : GPA- 3.25 Year : 2008 Institution : Talimpur Baharpur High School, Barlekha

Computer Skills	<ul style="list-style-type: none"> ◆ Application Software on Microsoft Office ◆ Computer Maintenance & Troubleshooting, Networking Database Programming using MS Access, Assembling With Parts Partition, Operating System Management & Software Installment.
Experience	Worked as a teacher (1 year) .
Interests	<ul style="list-style-type: none"> ◆ Traveling. ◆ Reading books. ◆ Thinking about new idea in the modern civilization. ◆ Reading News Paper.
Language Proficiency	<ul style="list-style-type: none"> ◆ Have an excellent command over English & Bengali both speaking and writing.
Personal Information	<p> Name : Shanaz Akhter Father's Name : Md. Zahid Uddin Mother's Name : Sitarun Nessa Date of Birth : 12th January, 1990 Nationality : Bangladeshi [By birth] Religion : Islam Marital Status : Single Mobile Number : 01717-919102 E-mail : shanaz20033@yahoo.com </p>
Present Address	<p>Shanaz Akhter Present Address : House—Nobarun-161, Sunarpara, Shibgonj, Sylhet</p>
Permanent Address	<p>Vill- Talimpur, P.O: Talimpur- 3250 P.S: Barlekha, Dist: Moulvibazar.</p>

<p>Reference</p>	<ul style="list-style-type: none"> ◆ Md. Masudur Rahman Senior Principal Officer Audit & Inspection Division Al-Arafah Islami Bank Ltd. Contact No : 01712-044532 ◆ A.S.M. Gouch Uddin Siddiquiee Asst. Vice President Al-Arafah Islami Bank Ltd. Laldighirpar Branch, Sylhet Contact No : 01712-016993 Phone No : 0821-710265
<p>Signature</p>	<p>Yours faithfully,</p> <div data-bbox="613 856 972 953" data-label="Text">  </div> <div data-bbox="667 978 859 1014" data-label="Caption"> <p>Shanaz Akhter</p> </div> <div data-bbox="1071 919 1341 982" data-label="Text"> <p>24-01-2017 Date:.....</p> </div>