## Dear Sir/Madam,

I am interested to work in a suitable position in your organization.

I believe working in a reputed institution like your one will provide me excellent opportunity for my career growth. I am confident that if provided the opportunity to serve your institution, I will prove myself to be an important asset for your institution through my dedication, authenticity and maximum level of professionalism.

I hope, I shall meet your requirements and would greatly appreciate if you would be kind enough to give me an opportunity to serve your organization.

Sincerely yours'

(Fathama-Tuz Zannat Chowdhury) Contact no. +88 01714529020. E-Mail: Fatema.amely@gmail.com

# CURRICULUM VITAE

## **OF**

## FATHAMA-TUZ-ZANNATH CHOWDHURY

Mailing Address: Contact No:

53/1 Borobazar, Ambarkhana
Sylhet,
Cell-Phone: +01714529020

E-mail: Fathema\_amely@hotmail.com



"To face challenges using knowledge, perception and innovation to pursue long-term successful career in dynamic and professional environment of any organization through own atitude, hard work, dedication, and determination."

## **Secondary School Certificate (SSC)**

Group : Science

Institution : Isamoti High School

Passing Year : 2006

Result : GPA 3.19 (out of 5)

## **Higher Secondary Certificate (HSC)**

Group : Humanities

Institution : Isamoti degree College

Passing Year : 2008

Result : GPA 3.70 (out of 5)

#### **B.S.S** (Hons.) In Economics

Institution : MC University Collage, Sylhet.

(Under National University)

Session : 2008-09

Passing Year: 2012 [Exam Held on 2014]

Result : 2<sup>nd</sup> class

Studying in M.S.S (Masters) in Economics

## 1. Computer skills:

Application: MS-Word, MS-Excel, MS-Power Point.

Hardware: Assembling, Partitioning,

Operating System: Windows 98/2000/Xp, Windows 7.

**Others:** Internet Browsing and related operation.

## 2. Language proficiency:

Very good writing skill in both Bangla and English. Fluency in both English and Bangla speaking.

#### 3. Other skill:

Very good communication and motivating capacity to all kinds of people.

Name : Fathama-Tuz-Zannath Chowdhury

Father's name : Anowar Hussain Chowdhury

Mother's name : Zubeda Begum

Permanent Address : Borobazar, Amberkhana, Sylhet

Date of birth : 23<sup>rd</sup> September,1990

Nationality : Bangladeshi (by birth)

Marital status : Single

Sex : Female

Religion : Islam

Hobby : Games and Traveling, cooking

#### **References:**

Jamal Hasan Chowdhury Nazimul Hoque Chowdhury.

Bureau Incharge Assistant Manager Dainik

Sylhet Bani Artisti Collection Sylhet
Sylhet Branch Cell: 01719147699

Cell: +88 01712-747559

I do hereby declare that all information here is true to my knowledge. If required and where applicable, this document can be supported by appropriate authentic certificates / papers.

(Fathema-Tuz-Zannath chowdhury)