

Last Updated : **December 12, 2018****ABDUL HAKIM**

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**Career Objective:**

To work in an environment where there is an opportunity to practice what I have learnt and also learn new competencies for personal and professional growth.

Employment History:

Total Year of Experience : 3.8 Year(s)

1. Trainee Assistant Officer(Cash) (August 7, 2018 - Continuing)

Export Import Bank of Bangladesh Limited.

Company Location : Bangladesh

Department: Cash

2. Assistant Teacher (March 1, 2015 - August 5, 2018)

Muhibur Rahman Academy(An English and Bengali Version Institute under National Curriculum)

Company Location : 45 Payra, Dorgah Mohollah, Sylhet-3100.

Department: Teaching

Duties/Responsibilities:

Taking classes, making questionnaires, checking out the C.W & H.W copies and performing duty as a member of exam committee and admission committee etc.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Masters in ICT(an optional course for master`s)	Information and Communication Technology	National University, Bangladesh	CGPA:3.25 out of 4	2015	1
M. Sc.	Mathematics	National University	Second Class, Marks :50%	2011	1 Year
B. Sc.(Hon`s)	Mathematics	National University	Second Class, Marks :52%	2010	4 Years
HSC	Science	Sylhet Govt . college, Sylhet.	CGPA:2.7 out of 5	2006	-
SSC	Science	Bishwamber pur High school, Sunamganj.	CGPA:3.88 out of 5	2003	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Teachers	Making Creative Questions and Lesson Plan, managing classes, making lesson enjoyable and effective to the students etc.	Muhibur Rahman Academy	Bangladesh	Sylhet (Sadar)	2016	7 days
Basic Computer	MS Office, internet etc.	M.C. College, Sylhet(under the Bangladesh National University)	Bangladesh	Sylhet	2011	03 months

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Expected Salary : Tk. 13,000
 Preferred Job Category : Education/Training, Garments/Textile, General Management/Admin
 Preferred District : Dhaka
 Preferred Country : Australia, Austria, Bahrain, Belgium, Bolivia, British Virgin Islands, Canada, Denmark, France, Singapore
 Preferred Organization Types : College, Multinational Companies, School

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> • Adobe Photoshop/ Illustrator • CSS • HTML/ DHTML • ICT

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	Medium	Medium	Medium
Korean	Low	Low	Low

Personal Details :

Father"s Name : Hafiz Uddin
 Mother"s Name : Ful Nessa
 Date of Birth : November 20, 1988
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Saiful Islam	Md. Anwar Hossain Chowdhury
Organization	: Rosul ganj High School,jogonnathpur,Sunamganj.	M.C. College, Sylhet.
Designation	: Assistant Headmaster	Associate professor, Department Of Mathematics.
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Relation	: Relative	Academic
