

**Curriculum Vitae
Of
Abdul Mukaddim**

Contact Address:

Modina Market, Sadar, Sylhet.

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Career Objective

To work in a challenging position with growth opportunity and would like to elevate myself to the top thought performance & hard working. To develop sound professional career by honestly performing the assigned responsibilities given by the authority, which will create an opportunity to prove my abilities and at the same time will help me to enrich the institution.

Bachelor of Business Administration

CGPA : 2.40
Passing Year : 4th Year Complete
Major : Accounting
Institution : Metropolitan University, Sylhet.

Higher Secondary Certificate (H.S.C)

GPA : 3.20 out of 5.00
Passing Year : 2012
Group : Business Studies
Board : Comilla
Institution : Kazi Mohammad Shofiqul Islam Degree College.

Secondary School Certificate (S.S.C)

GPA : 3.50 out of 5.00
Passing Year : 2010
Group : Business Studies
Board : Sylhet
Institution : Jagadishpur J.C. High School.

Computer Proficiency

Microsoft Office : MS Word, MS Excel, MS Power Point.

Internet Skill : Internet Browsing & E-Mail

Communication Proficiency

Fluent in speaking and writing both **BANGLA** and **ENGLISH**.

Personal Information

Name : Abdul Mukaddim
Father's Name : Late Shafiqur Rahman
Mother's Name : Syeda Mohmena Akter
Date of Birth : 10-12-1994
Marital Status : Unmarried
Blood Group : O (+)ve
Religion : Islam
Nationality : Bangladeshi
Permanent Address : Vill: Jagadishpur, P.O: Itakhula, P.S: Modhabpur, Dist: Hobiganj.
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Declaration

I confirm that, to the best of my knowledge, the information given here is correct and complete.

(Abdul Mukaddim)

Signature & Date: