

Last Updated : **November 7, 2018**

ABDUL KADIR

Address: Abdul Kadir Engineer-Technical Support, Grameenphone Ltd.
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Career Objective:

To be a proud member of your organization where I will get ample opportunities to enhance my knowledge and skill under a competitive and challenging environment.

Career Summary:

Want to be an efficient and skillful Hardware, Network & Software Engineer in the field IT sector of any organization.

Special Qualification:

- *Organizing & Managing ability with problem solving & analytical skills
- *Management / Leadership Quality and Leadership Quality with positive attitude & having ability to take decision Independently.
- *Modern System adaptability and Creativity.

Employment History:

Total Year of Experience : 8.8 Year(s)

1. Engineer-Technical Support. (September 3, 2017 - Continuing)

Wipro Ltd, EUC-Grameenphone

Company Location : grameenphone Ltd.

Department: EUC-Grameenphone

Duties/Responsibilities:

Overseeing all technical support and troubleshooting activities related to laptop, desktop, printers, GP standard software including operating system, EUC IM, configure & Ensuring troubleshooting support for all types of Mail, Maintain all IT equipment, Ensure security of data, network access and backup systems.
Take care of all the administration of IT devices & infrastructure.

2. Executive-IT (March 1, 2014 - August 31, 2017)

Auko-texgroup (100% export oriented Knit Composite Garments & Manufacturing Company)

Company Location : Factory: South Panishail, Zirani Bazar (BKSP), Kashimpur, Gazipur, Bangladesh

Department: IT

Duties/Responsibilities:

Overseeing all technical support and troubleshooting activities related to Network printers, LaserJet printers, photocopy machines, scanners, CCTV cameras, Access Control Devices, Multimedia Projectors, standard software including operating system, application software, Payroll Software and Database system. etc.

Configuring and Installing to Switch, Router, Server, Fingertec device, NVR, CCTV, Web Server, Mail Server, Ms Exchange server and Database Server, DHCP/DNS Server, PABX, PAVA System, Smoke detection Etc.

Monitor Networking System, CCTV & Server, VEHICLE TRACKING, Field Force TRACKING, Mobile Locator System etc.

configure & Ensuring troubleshooting support for all types of Mail (SMTP, POP3) problems in Thunderbird, Outlook Express, Office Outlook (2003, 2007, 2010), Live mail etc.

Setting up DNS Servers, Active Directory, DHCP Servers, Backup Server for data, FTP and File Sharing, etc.

Maintain all IT equipment including NVR, CCTV, LAN, WAN, DHCP/DNS Server, Radio link/optical fiber.

Taking the responsible of IT Projects.

Ensure security of data, network access and backup systems.

Take care of all the administration of IT devices & infrastructure.

3. Support Coordinator-IT (December 2, 2012 - February 28, 2014)

Field Nation (USA Based Software Company)

Company Location : 23 Shahmakhdhum Avenue,, sector 12 Uttara, Dhaka 1230

Department: IT Department

Duties/Responsibilities:

Desktop Computer, Laptop, Printer, Hardware & Software Support and Troubleshooting. To keep in touch with the Internet Service Provider (ISP) for maintaining the total bandwidth of the Company.

VPN and data e Grabbing System Technical Support.

To provide Technical support to the users in resolving their day-to-day work problems; and support efficient use of standard software including operating system, application software, and Database system.

T-Sheet System (Salary processing).

Email Support Google system wise

Configuration (Switch, Cyberoam, WiFi, VC)

Sharing(Google doc File, Local data).

CCTV Camera Configuration, Technical Support

Ensure security of data backup systems.

IT Enable service Etc.

4. IT Officer (January 2, 2010 - December 10, 2012)

Supreme Stitch Ltd (100% export oriented knit & woven Garments)

Company Location : West Shaildube, Kashimpur, Konabari ,Gazipur

Department: IT Department

Duties/Responsibilities:

Desktop Computer, Laptop, Printer, Hardware & Software Support and Troubleshooting.
To keep in touch with the Internet Service Provider (ISP) for maintaining the total bandwidth of the Company.

To provide Technical support to the users in resolving their day-to-day work problems; and support efficient use of standard software including operating system, application software, and Database system.

CCTV Camera Configuration, Technical Support & Monitoring.

PABX, PAVA System Support.

Payroll (Salary process), Access Control System and Finger Tec Device and Software Technical Support.

Email, Microsoft Outlook 2003-2007 Configure and Support.

Configuration (Switch, WiFi, VC, IP printer) & Support.

Sharing & Install (File, data, Printer, Scanner).

Support (Training, Presentation, Fire Safety, Video Camera)

Maintain all IT equipment including DVR, CCTV ,LAN. DHCP/DNS Server, Radio link/optical fiber.

Ensure security of data, network access and backup systems.

IT Enable service Etc

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Science (BSc)	Computer Science & Engineering	Asian University of Bangladesh	CGPA:3.81 out of 4	2018	4 Years
Diploma in Computer Science Engineering	Computer Science Engineering	Rajsahi Polytechnic Institute	CGPA:3.15 out of 4	2011	4 Years
SSC (Dakhil)	General	Zadapur Dakhil Madrasah	CGPA:4.17 out of 5	2007	2 Years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
CCNA	Networking	New Horizons	Bangladesh	Dhaka	2010	3 Month
Hardware & Network	Hardware	somaj seba odhodoftor	Bangladesh	Chapai nawabgonj	2007	6 mounth

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 45000
 Expected Salary : Tk. 17,000
 Preferred Job Category : Garments/Textile, IT/Telecommunication
 Preferred District : Dhaka, Gazipur, Rajshahi
 Preferred Organization :
 Types

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	Medium	Medium	Medium

Personal Details :

Father"s Name : Rasidul Islam
Mother"s Name : Jakia Begum
Date of Birth : December 22, 1992
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Vill : Tahirpur more, P.O.: Nayagola Hut, P.S.: Chapai Nawabgonj
sador, Dist.: Chapai Nawabgonj
Current Location : Dhaka

Reference (s):

	Reference: 01	Reference: 02
Name	: Md.Nazmul Hasan	Abdur Rasid
Organization	: DBL Group	Rajshahi Polytechnic institute
Designation	: Sr. Manager	Head of CSE
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Relation	: Professional	Academic