

Last Updated : **January 22, 2019****ABDULLA ALMAMUN**

Address: Shahzadpur-1212, Gulshan Model Town, Gulshan, Dhaka 1212

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**Career Objective:**

To build up a challenging & rewarding career in an organization that provides structured career Advancement with the extent of competitive, face challenging opportunities with sincerity, punctuality, commitment, self competence & hard work.

**Career Summary:**

To ensure my skills are up to date with market demands.

**Special Qualification:**

CCNA(LAN,WAN), Configuration of Switch & Router.Network troubleshooting, Hardware maintain, Software installation & configuration,Set-up and maintenance, printer, scanner, projector etc. Microsoft office(Excel, Word) Mailing & internet browsing.

**Employment History:**

**Total Year of Experience : 3.4 Year(s)**

**1. Customer Support Assistant (Supervisor) ( November 1, 2016 - Continuing)**

**Flora Systems Limited**

Company Location : Zahed Plaza (8th Floor0, 30, Gulshan avenue (North), Gulshan Circle-2, Dhaka-1212

Department: Flora Bank (Online banking systems)

**Duties/Responsibilities:**

CBS banking, Rtgs,Bach,Befn,Internet banking, Quarry language, Balance posting & initialization, subsequent transaction data & software related proper IT support to all bank.

**2. Junior Executive ( March 1, 2015 - May 16, 2016)**

**Addie Soft Ltd.**

Company Location : Dhanmondi 32, Dhaka.

Department: Service Delivery

**Duties/Responsibilities:**

Software provide to client.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Diploma-In- Eng:	Computer Technology	Bhola Polytechnic Institute	CGPA:3.07 out of 4	2014	4
SSC	Arts	Bheramara udayan academy,pabna.	CGPA:4.38 out of 5	2010	2

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Advance Network Professional	CCNA	RedGreenBd	Bangladesh	Mirpur Dhaka, Bangladesh	2014	3 Month
CCNA	Cisco Certified Network Associate(CCNA).	IT Institute	Bangladesh	MomtazPlaza 3rd Floor, Dhanmondi,Dhaka-1205	2014	3 Month

**Career and Application Information:**

Looking For : Top Level Job  
Available For : Full Time  
Expected Salary : Tk. 15,500  
Preferred Job Category : General Management/Admin, IT/Telecommunication, Graphic Designer  
Preferred District : Chattogram, Dhaka, Rajshahi, Sylhet  
Preferred Organization : Telecommunication, Software Company, IT Enabled Service, BPO/ Data Entry Firm, ISP, Computer Hardware/Network Companies, Call Center, Web Media/Blog

**Specialization:**

Fields of Specialization
<ul style="list-style-type: none"><li>• LAN/ WAN</li><li>• MS Access</li><li>• Project Management</li><li>• Switches/ Routers</li><li>• MS Word/ Excel/ PowerPoint/ OneNote</li><li>• WiFi/ Bluetooth</li><li>• Windows XP/ 2000/ ME/ 98</li><li>• Wireless</li></ul>

**Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	Medium
Bengali	High	High	High
Hindi	Low	Low	High

**Personal Details :**

Father"s Name : Md.Lokman Hossain  
Mother"s Name : Piara Khatun  
Date of Birth : October 20, 1994  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
Religion : Islam  
Current Location : Dhaka

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Eng: Md Mubarak hossen	Engr.Md. Towfiqul Islam
Organization	: Rajuk, Dhaka city corporation.	Bhola Polytechnic Institute
Designation	: Authorized officer, jon- 3/2.	Head of the Dept. Computer Technology
Address	: Mohakhali jonal office.	Borhanuddin, Bhola.
Phone (Off.)	: 55040502	
Phone (Res.)	:	
Mobile	: 01777775510	01711160119
EMail	:	
Relation	: Relative	Relative

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