

Ref: 10463

15.02.2019

Authority

Staff India, Sylhet.

Subject: Application for the post of Virtual Assistant.

Sir,

In response to your advertisement published on “Thousand Careers online portal” dated on 29th January 2019 (Ref No- 10463)

I, hereby, declare my candidature for the post of a virtual assistant. I am Oliur Rahman Abid. I have recently completed my B.Sc Honours in Computer Science and Engineering from Leading University with CGPA 3.32 out of 4.00.

I have knowledge at English language and communication skills. I also have working knowledge in MS Office (Word,Excel,Power point).

I will highly appreciate your positive concern regarding my application. Please feel free to contact me in the address mentioned below.

Sincerely Yours,

Oliur Rahman Abid

House: 09, Road: 28, Block: D, Uposhohor, Sylhet.

Cell No: 01795935947

Email: oliurrahmanabid9@gmail.com