

Last Updated : **November 6, 2018**

## **AHSAN HABIB**

Address: House: 212/2, Dream Air-5/B, Mirpur-14, Dhaka Cantonment, Dhaka-1216.

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### **Career Objective:**

Want to set an example by performance for the betterment of the organization as well.

### **Career Summary:**

I do respect my duties & responsibilities to make benitial for whom I am paid.

### **Special Qualification:**

Motivate people

Patient minded

### **Employment History:**

**Total Year of Experience : 9.1 Year(s)**

#### **1. Executive ( July 5, 2018 - Continuing)**

##### **Sena Kalyan Sangstha**

Company Location : SKS Tower,10th Floor, 7 Main Road, Mohakhali, Dhaka-1206

Department: Marketing & Sales

##### **Duties/Responsibilities:**

Obtain, analyze and listen market information required to design and implement strategic marketing plan

Visit market when appropriate and required

Creating and updating customer databases, and closely monitoring distributorâs performance

Coordinating and managing marketing campaign with ad agencies

#### **2. Assistant Manager ( December 25, 2014 - Continuing)**

##### **PRAN-RFL Group**

Company Location : Kazirchar, Norshindi

Department: HR-Personel Pran-RFL Factory

##### **Duties/Responsibilities:**

To maintain Human Resource Management, Recruitment, Salary Prepare, Leave Management, Attendance Management on PayRoll

#### **3. Executive ( February 1, 2017 - June 25, 2018)**

**Bashundhara Group**

Company Location : Bashundhara Industrial Head Quarters-2 ,Bashundhara R/A, Dhaka.  
 Department: Marketing & Business Development

**Duties/Responsibilities:**

Divisional Follow-up of Product Availability in retail level  
 Conduct Market Survey w.r.t. Customers purchase habit/ trend, Retailersâ€™ demands/scopes of development, Distributionsâ€™ performance, route managements etc.  
 Competition Analysis  
 Facilitate sales and branding activities by initiating different campaign programs  
 Complain Management and resolve, with proper usage of Contact Center stuffs for outbound tele-survey

**4. Careline Officer ( Customer Care Representative) ( June 26, 2014 - December 17, 2014)****Banglalink**

Company Location : Chittagong  
 Department: Careline

**Duties/Responsibilities:**

Online Service,  
 Making solution for customers,  
 Frequent talking with customer 08Hrs.

**5. Field Excutive ( February 15, 2007 - March 18, 2010)****ORG-Quest Research Limited**

Company Location : Unique trade Centre(UTC), Level-6(SE), 8 Panthapath, Dhaka-1215  
 Department: Data collection

**Duties/Responsibilities:**

Market pricing analysis support,  
 Making aware of social & moral value,  
 Data Collection from Field level.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Master of Business Administration(MBA)	Accounting & Information System	Rajshahi University	CGPA:3.1 out of 4	2012	02 years
Bechelor of Honours(BA)	English	Daffodil International University	CGPA:3.25 out of 4	2010	04 years
Higher Secondry Certificate(HSC)	Humanities	Bogra Cantonment Public School & College. Bogra	First Division, Marks :61%	2002	02 years
SSC	Humanities	Bogra Cantonment Board High School. Bogra	First Division, Marks :64%	2000	-

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Computer in Application	MS Word, MS Excel, MS Access & MS PowerPoint, Internet Browsing etc	Techno Training Institute, B-block, Bogra	Bangladesh	Bogra	2011	03 months

**Professional Qualification:**

Certification	Institute	Location	From	To
field excutive in research	ORG-Quest Research Ltd. Dhaka	Dhaka	February 15, 2007	March 18, 2010

### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 22000  
 Expected Salary : Tk. 17,000  
 Preferred Job Category : Media/Advertisement/Event Mgt., HR/Org. Development  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Country : Germany, Hungary, Thailand, Australia, Canada, Denmark,  
 France, Hong Kong, Singapore  
 Preferred Organization : Banks, Event Management, Multinational Companies, Public  
 Relation Companies, Hotel, Airline, Group of Companies,  
 Call Center, Satellite TV

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>• Telecommunication Service</li> <li>• Business Research</li> <li>• Development Research</li> <li>• Social Research</li> <li>• Market/ Consumer Research</li> </ul>	Data collection Training on various Software to operate call center operation Communication skill Providing proper service accordingly Decision making ability Patient

### **Extra Curricular Activities:**

Blood donor, Traveling Social worker

### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	Medium	High

### **Personal Details :**

Father"s Name : Mokbul Hossain  
 Mother"s Name : Mrs. Monoara Begum  
 Date of Birth : December 15, 1985  
 Gender : Male  
 Marital Status : Married  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : Village: Rahimabad Uttorpara, Bogra Cantt, Shajahanpur, District:  
 Bogra ং 5801.  
 Current Location : Dhaka

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Kazi M. Monzurl Haque	Md. Suruj Sarkar
Organization	: ORG-Quest Research Limited	Tangail Judge Court
Designation	: Chairman & Managing Director	Senior Judicial Magistrate
Address	: UTC, 6-SE, Karwan Bazar, Dhaka	Tangail
Phone (Off.)	: 02-8155215	
Phone (Res.)	:	
Mobile	: 01819213848	01716585222
EMail	: orgquest@gmail.com	
Relation	: Relative	Family Friend

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