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ALAM HOSSAIN

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Career Objective:

My desire is to achieve a Dynamic & Challenging Job where I can Apply my Academic Achievement, Interpersonal Skills & Creativity in order to Develop my Carrier to Contribute To get myself involve with your estimate Organization.

Career Summary:

to build my carrier with popular/multinational company.

Special Qualification:

Network Administration & Server Support

Employment History:

Total Year of Experience : 11.7 Year(s)

1. **Asst. Manager (IT & Payroll) (February 1, 2015 - Continuing)**

Thermax Group

Company Location : Karardi, Shibpur, Narsingdi

Department: IT Infrastructure & Operation

Duties/Responsibilities:

01. Payroll Software & Server Management:-
02. Time Attendance Management & Processing.
03. Employee Active & Inactive Approval.
04. Day wise Time Attendance Processing & Monthly Time Attendance Processing.
05. Salary Processing Approved & Salary Sheet Prepared By Payroll Software.
06. All kind of rule Apply on Payroll software.

07. Network Administration/Server Support:
Maintaining and administrating computer networks and related computing environments, including computer hardware, systems software, manage active directory, applications software, and all Configurations.
08. Configuring and maintaining file server and mail server, computer, installing & configuring computer hardware, operating systems and applications, maintain accurate inventory of technology hardware, software and resources.
09. E-mail/Internet/ Systems Support:
Establishes and maintains user e-mail accounts; provides e-mail training and software support; provides e-mail documentation and updates user manual as needed; manages anti-spam and anti-virus servers; researches and troubleshoots e-mail problems by reviewing mail logs, records, and network configurations; establishes and maintains card key access accounts; provides solutions to user identified problems.

2. Admin (March 1, 2014 - January 1, 2015)**Skyview online ltd.**

Company Location : Jatrabari

Department: Administration

Duties/Responsibilities:

- 01) ISP Setup, 02) Administration Using Linux. 03) Configuration of VSAT, Routing & Radio Communication. 04) Handling of customer complains. 05) Bandwidth management.
- 06) Network monitoring & Customer Support.
- 07) Maintaining and administrating computer networks and related computing environments, including computer hardware, systems software, manage active directory, applications software, and all Configurations. 08) Configuring and maintaining file server and mail server, computer, installing & configuring computer hardware, operating systems and applications, maintain accurate inventory of technology hardware, software and resources.

3. IT Officer (May 16, 2012 - January 1, 2014)

Stylo Fashion Garments Ltd. Stylo Group

Company Location : Nanduin, Kaultia Union, Bhawal Mirzapur, Gazipur

Department: IT

Duties/Responsibilities:

01. Payroll Software KORMEE Server Management:-

02. Time Attendance Management & Processing.

03. Employee Active & Inactive Approval.

04. Day wise Time Attendance Processing & Monthly Time Attendance Processing.

05. Salary Processing Approved & Salary Sheet Prepared By KORMEE Software.

06. All kind of rule Apply on KORMEE software.

07. Network Administration/Server Support:

Maintaining and administrating computer networks and related computing environments, including computer hardware, systems software, manage active directory, applications software, and all Configurations.

08. Configuring and maintaining file server and mail server, computer, installing & configuring computer hardware, operating systems and applications, maintain accurate inventory of technology hardware, software and resources.

09. E-mail/Internet/ Systems Support:

Establishes and maintains user e-mail accounts; provides e-mail training and software support; provides e-mail documentation and updates user manual as needed; manages anti-spam and anti-virus servers; researches and troubleshoots e-mail problems by reviewing mail logs, records, and network configurations; establishes and maintains card key access accounts; provides solutions to user identified problems.

4. Network Admin (February 1, 2007 - April 28, 2012)**Skyview online**

Company Location : Jatrabari,Dhaka

Department: IT

Duties/Responsibilities:

Network Administrator

System Engineer

Computer Hardware & Software

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B .Sc in ETE	Electronics and Telecommunication Engineering	Atish Dipankar University of Science and Technology	CGPA:3.3 out of 4	2011	04 year
Diploma in Engineering	Computer Technology	Technical & Vocational Education Education Institute	CGPA:3.33 out of 4	2008	4-year
SSC	Science	Ekuria High School	Second Division, Marks :55%	2000	2-year

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Industrial Attachment	Computer Hardware,Software & Network	The Sulotion	Bangladesh	Dhaka	2007	3-Month

Professional Qualification:

Certification	Institute	Location	From	To
Network Administrator	Dhakatel ISP(Genuity Traning)	Dhaka	August 15, 2007	December 15, 2007

Career and Application Information:

Looking For : Top Level Job
 Available For : Full Time
 Present Salary : Tk. 45000
 Expected Salary : Tk. 45,000
 Preferred Job Category : Bank/Non-Bank Fin. Institution, IT/Telecommunication
 Preferred District : Dhaka, Gazipur, Narsingdi
 Preferred Country : Malaysia, United Kingdom, Australia, United Arab Emirates
 Preferred Organization : Banks, Telecommunication, ISP, Computer
 Types : Hardware/Network Companies, Textile

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> Linux Network Engineering IT Support Service 	Network Administration/Server Support: Maintaining and administrating computer networks and related computing environments, including computer hardware, systems software, manage active directory, applications software, and all Configurations.

Extra Curricular Activities:

01. Payroll Software & Server Management:- 02.Time Attendance Management & Processing. 03. Employee Active & Inactive Approval. 04. Day wise Time Attendance Processing & Monthly Time Attendance Processing. 05 .Salary Processing Approved & Salary Sheet Prepared By Payroll Software. 06. All kind of rule Apply on Payroll software.

Language Proficiency:

Language	Reading	Writing	Speaking
Bagali	High	High	High
English	High	High	High
Hindi	Low	Low	Medium

Personal Details :

Father"s Name : Kutub Uddin
 Mother"s Name : Mazada Begum
 Date of Birth : February 20, 1983
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam
 Current Location : Narsingdi

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Enamul Haq Mrithda Kanon	Indrajit Acharjee
Organization	: Thermax group	Amanat Sha Fabrics Ltd.(Amanat Sha Group)
Designation	: Sr. Manager IT Adury Industrial Complex,	Manager (Admin & HR)
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Relation	: Professional	Professional
