

MD. AL-AMIN
CUET RESIDENTIAL AREA,
HOME NO:Cha-3/1,
PAHARTOLI, RAOZAN,CHOTTOGRAM-4249
Cell: +8801839-438619, **E-mail:** alamin_ctgz@yahoo.com



Career Objective

To obtain a senior level position & develop a challenging career where I can make a meaningful contribution with deep credence & grow professionally.

Education

<u>Exam</u>	<u>Year</u>
Bachelor of Business Administration (BBA) Chittagong Cantonment Public College Under National University Major: Finance CGPA- Appeared	2018
Higher Secondary School Certificate (HSC) Chittagong Engineering University School & College GPA-4.60 Out of 5 Business Studies Group. Chittagong Board	2012
Secondary School Certificate (SSC) Chittagong Engineering University School & College GPA-4.94 Out of 5 Business Studies group. Chittagong Board	2010

Major Courses Attended

Financial Analysis , Security Analysis and Portfolio Management, Financial Market & Institution , Public Finance .

Achievement

- Got Scholarship from Chittagong Cantonment Public College.
- Got Prize in Indoor Game & Outdoor Championship from Chittagong Cantonment Public College.
- Got Certificate to Successfully participate in Royal Cement-Drishty Business Idea Contest – 2017
- Completed Diploma in Finance and Accounting From International Business Management Institute (Online Course)
- Got certificate From Zubo Unnouion Odidoftor For outstanding Graphic Designing.

Experience

- I have worked as a part time in Online as a freelancer . (O-desk).And I have also worked as a part time in Genex Infosys Limited as a Customer Service Representative (CSR). I have worked in the Islami Bank Bangladesh Ltd as a intern.

Computer literacy

- **Operating System:** Word processing package such as Microsoft Word, Spreadsheet packages like Microsoft Excel and Microsoft PowerPoint.
- **Software:** Have knowledge and experience with various software like Adobe Photoshop, Adobe Illustrator, Adobe Page maker , Adobe Macromedia , Quark Express etc.

Language Proficiency

- Speaking and writing fluently both in English and Bengali with medium functionality in Hindi and France Language.
- Good in writing and experienced in research.

Personal Attributes

- Strong academic background
- Self-confident & positive
- Ability to work efficiently under pressure & meeting deadlines
- Ability to work in teams & maintain effective communication
- Optimistic

Interests

- Reading books, Listening Music, Traveling, Playing Cricket, Football etc.

Extra Curricular Activities

- President in Chittagong Cantonment Public College Business club.
- President in Taronno Club at CUET.
- Completed Graphic Designing from Zubo Unnouion Odidoftor.
- Scout Rover Mate in Bangladesh Scout.
- Completed Computer Basic Learning course from New Horizons.

Personal Details

Father's Name	: Mozibul Alam.
Mother's Name	: Kohinur Begum.
Date of Birth	: July 26 , 1994
Nationality	: Bangladeshi.
Marital Status	: Single.
Religion	: Islam.
Present Address	: Chittagong University Of Engineering & Technology (CUET), Residential Area , Home No: Cha-3/1,Pahatoli, Raozan, Chottogram.
Permanent Address	: Vill : Ramarpul P.S : Muladi
	P.O: Ramarpul Dist : Barisal .

References

Dr. Md. Tazul Islam

Professor

B.Sc.(Mech.BUET), M.Sc(Mech.
BUET),Ph.D(Mech.BUET),IEB F-8218,
BSME F- 01006 ME
Department Of Mechanical Engineering
Chittagong University Of Engineering &
Technology (CUET)
Mobile: 01713-109888

Md. Serajul Islam

BBA(Hons),MBA(AIS)-CU

Assistant Professor

Dept. Of Business Administration
& Platoon Commander (PUO).
Bangladesh National Cadet Corps.
Chittagong Cantonment Public College.
Mobile:

Declaration

I, the undersigned declare that the information specified in this **Resume** is true to the best of my belief and knowledge and correctly describes my experience and myself.

(MD.Al-Amin)