

Last Updated : **October 23, 2015****AMINA KHATON DIANA**

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**Career Objective:**

To secure an entry level position in a well reputed organization where my potentials can be effective by doing some innovative technical job and build up my career.

**Career Summary:**

3 years teaching profession(National Ideal School and  
 Tushardhara high school and college)

**Special Qualification:**

Strong Writing & verbal communication ability in booth English & Bengali.

**Employment History:**

**Total Year of Experience : 7.3 Year(s)**

1. **Assistant Teacher ( June 8, 2014 - Continuing)**

**National Ideal School**

Company Location : Dhaka

Department: English

**Duties/Responsibilities:**

Teach students frankly and make them understand any difficult topic in English

2. **Assistant teacher ( January 1, 2011 - November 29, 2013)**

**Tushardhara high school and college**

Company Location : Dhaka

Department: English

**Duties/Responsibilities:**

Teach students frankly and make them understand any difficult topic in English

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
M.A.	English	Jagannath University	Second Class, Marks :57%	2012	1 year	2nd position
B.A	English	Jagannath University	Second Class, Marks :57%	2011	4 years	7th Position
HSC	Science	Motijheel Model School and College	CGPA:4.2 out of 5	2004	2 years	Good Result
SSC	Science	Barnamala Adarsha High School and College	CGPA:4.13 out of 5	2002	2 years	Good Result

**Career and Application Information:**

Looking For : Entry Level Job  
 Available For : Full Time  
 Present Salary : Tk. 15000  
 Expected Salary : Tk. 15,000  
 Preferred Job Category : Bank/Non-Bank Fin. Institution, Education/Training  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Organization : Banks, Investment/Merchant Banking, University, College, Training Institutes, Trading or Export/Import, Immigration & Education Consultancy Service, Group of Companies, Research Organization

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>English (Language)</li> <li>English (Literature)</li> </ul>	Good command in both speaking and writing English

### **Extra Curricular Activities:**

IELTS From British Council . Score -6.5 Out of -9

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High
Hindi	High	High	High

### **Personal Details :**

Father"s Name : Md. Fazlur Rahman  
 Mother"s Name : Bilkis Rahman  
 Date of Birth : October 11, 1986  
 Gender : Female  
 Marital Status : Married  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : vill: Munshikandi, post: Pura, ps: Munshiganj Sadar, dist: Munshiganj  
 Current Location : Dhaka

### **Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Al Mamun	2. Md. Nasir Uddin Ahmed
Organization	: Jagannath University	Jagannath University
Designation	: Lecturer	Chairman
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Relation	: Academic	Academic