

Applied For: **IT Executive (Sylhet)**

Last Updated : **August 2, 2018**

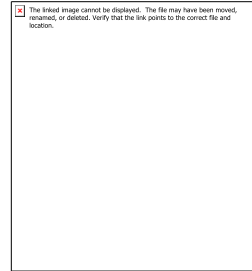
## AMINUL ISLAM

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### **Career Objective:**

IT Manager/Asst IT Manager/ Sr. IT Officer

### **Career Summary:**

A multi-skilled IT Officer with good all-round supervisory & technical expertise. Capable with a proven ability to ensure the smooth running of ICT systems & to provide IT services that will improve the efficiency & performance of a company.

Results-oriented IT Professional with proven leadership skills. 8+ years experience as an IT Head, plus 5 years as technical and desktop IT support in an enterprise environment.

### **Special Qualification:**

CNNA Certified by CISCO, ID: CSC012129091

### **Employment History:**

**Total Year of Experience : 11.8 Year(s)**

#### **1. Senior IT Officer ( April 1, 2014 - Continuing)**

##### **FlyDubai**

Company Location : Bashati Avenue, Plot # 10, Road # 53, Gulshan Avenue, Gulshan-2, Dhaka.

Department: Administration

##### **Duties/Responsibilities:**

Duty responsibilities in Bangladesh (Dhaka, Chittagong, Sylhet Airport & City Office's):-

- \* Plan, Organize, Direct control and evaluate the operations of information systems.
- \* Data Connectivity and central Bandwidth Control, EOIP, IP Tunnel, Load-Balance, Firewall, & Log maintain by MikroTik.
- \* HRM.ERP, Tally.ERP9 Server (Accounts), Domain & Hosting, WHM, cPanel, Mail Server, FTP & NAS Server, Print Server, Domain Control Configure, Troubleshoot & maintaining.
- \* PABX system local connectivity with all Branches by IP Tunnel.
- \* Walkie-Talkie group Voice Communication Maintenance & Troubleshoot for Dhaka, Chittagong & Sylhet Airport
- \* Data Maintain in MySQL Database Server
- \* Maintenance & Troubleshoot in Queue Management Server, Kiosk, Token Control Unit.
- \* Mailbox quota allocation/manage for Email user, Spam /Blacklist & white list manage & monitoring of WHM.

- \* Communicating with ISP for Bandwidth or Other communication issues.
- \* DVR/NVR, IP Cam & CCTV camera setup with remote recording into NAS, Access Control Devices Installation, Payroll and time attendance software and hardware Maintenance & Troubleshooting.
- \* Solve the considerably unsolved problems by juniors (IT-Officer & Trainee IT-Officer) of Server/PCs Hardware and Software.
- \* All technical support and troubleshooting activities end user related to Network & wireless printers, photocopier, scanners, Multimedia Projector & etc. for proper Installation.
- \* Data Backup & Restore all servers.

## 2. **Sr. Executive, IT ( August 1, 2011 - March 31, 2014)**

### **AMIR GROUP**

Company Location : House-66, Road-01, Block-I, Banani, Dhaka-1213

Department: IT

#### **Duties/Responsibilities:**

- > MikroTik (RouterOS & Router Board 640G) Gateway Server, NETGEAR Router, Tally Server (Accounts), FTP & NAS Server (CentOS-6) Configure, & monitoring.
- > Domain & hosting space monitoring with cPanel, clients support, user mailbox quota, user create, user delete, cPanel-Apache (spammer email address blacklist & white list) management & monitoring.
- > Load-Balance, Bandwidth Control, Firewall & Log maintain in MikroTik.
- > Overseeing all technical support and troubleshooting activities related to Network printers, Laser-jet printers, photocopier, scanners, Access Control Devices, Multimedia Projectors & etc.
- > Understanding about LAN/ MAN/ WAN equipment's like Router, Hubs, Switches and Server for proper Installation, Maintenance & Troubleshooting.
- > Giving solution through Remote Access via Team-Viewer, AMMY and over the Cellphone to other branches.
- > Proper Anti-virus support to the user PC/Workstation.
- > Troubleshoot Email client such as- Outlook Express, Eudora, Thunderbird and etc.
- > CCTV & DVR/NVR Maintaining.
- > Users PC (MAC, WINDOWS & LINUX) Troubleshooting & Maintenance.
- > Data Backup & Restore all servers.

## 3. **Network Administrator-IT ( February 1, 2007 - July 31, 2011)**

### **Ekushey Television Ltd. (ETV)**

Company Location : Jahangir Tower, 10 Karwan Bazar, Dhaka-1215.

Department: IT (BO&E)

#### **Duties/Responsibilities:**

- \* Gateway Server (Proxy), DNS, WinQ, News FTP Server & NEWS Archive Server Supervision.
- \* MCR & PCR Supervision (Software, Hardware & Networking).
- \* NAS Server (Video Storage) new configure & support for Play-out/Broadcast from Offline Media,
- \* All Program Monitoring for Digital Compilation before Broadcast,
- \* Edit Panel Support (Software, Hardware & Network).
- \* Network maintain & troubleshoot (LAN, SWITCH & PATCH Panel. Network Printer, PC, Laptop, Scanner and IT related all equipment).
- \* Security apply at Gateway Server & Supervision.
- \* Bandwidth Management & Monitoring.
- \* Administration of Active Directory Sever in Windows platform and maintain regular for Printer Server.
- \* Troubleshooting malfunctions of network hardware and software applications to resolve operational issues and restore services.
- \* Hardware and Software Installation and troubleshooting.
- \* Troubleshooting email client, such as- Outlook, Outlook Express, Eudora, Thunderbird etc.
- \* Data Backup & Restore.
- \* PC (Software & Hardware) Windows & Software install, Troubleshooting and etc.

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
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BSS	Arts	National University	Second Class	2009	3 Years	Good
HSC	Commerce	Narsingdi Govt. College	Second Division	2000	2 Years	Good
SSC	Arts	Hasnabad High School	First Division	1998	2 Year	Good

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
MTCNA	Installation using Net-install, Terminal Console, TCP/IP, Traffic Management, Bridge and Routing Concept, Wireless, VPN, Bandwidth Limiter, User Management (DHCP, Static ARP, RouterOS Services), HTTP Proxy, Hotspot and implementation, Hotspot, Advanced MikroTik RouterOS, Firewall.	New Horizons CLC.	Bangladesh	Dhanmondhi, Dhaka.	2014	3 Months
RHEL (Redhat Linux) / CentOS	Proxy (Gateway) Server, Web Server, Mail Server, DHCP Server, FTP/SFTP Server, DNS Server, Server Security and Firewall, etc.	New Horizons CLC	Bangladesh	Dhanmondi, Dhaka.	2012	6 Months
CCNA (Cisco Certified Network Association)	VLSM/CIDR, RIP2, EIGRP, OSPF, ACL, NAT, IPv6, Vlan, Wireless and etc.	American Internation University- Bangladesh (AIUB).	Bangladesh	Banani	2011	1 Year
A+	Hardware Assemble, Hardware & Software Troubleshoot & Maintenance, Network Basic & etc.	New Horizons CLC	Bangladesh	Dhanmondi, Dhaka.	2009	6 Months

Diploma in Graphics & Multimedia	Adobe Photoshop CS, Adobe Illustrator CS, Sound Force v.10, Edius, Adobe Premier Pro 2, Final Cut Pro, Macromedia Flash, Macromedia Director, Swish4 & etc.	Ananda Multimedia (BIJOY, Mostafa Zabbar)	Bangladesh	Motijheel, Dhaka.	2006	1.5 Year
Office Management	MS Word, MS Excel, Power Point, Computer Basic (Operating System), Basic Network & Hardware.	Ananda Multimedia (BIJOY, Mostafa Zabbar)	Bangladesh	Narsingdi Branch.	2005	6 Months

#### **Professional Qualification:**

Certification	Institute	Location	From	To
CCNA (CISCO Certified ID : CSC012129091)	American International University of Bangladesh (AIUB)	Banani	March 1, 2013	March 31, 2015

#### **Career and Application Information:**

Looking For	: Top Level Job
Available For	: Full Time
Present Salary	: Tk. 32000
Expected Salary	: Tk. 20,000
Preferred Job Category	: IT/Telecommunication, Security/Support Service
Preferred District	: Anywhere in Bangladesh.
Preferred Country	: Saudi Arabia, United Kingdom, United States, Bahrain, United Arab Emirates
Preferred Organization Types	: Telecommunication, University, IT Enabled Service, ISP, Computer Hardware/Network Companies, Multinational Companies, Garments, Hospital, Airline, Satellite TV, GSA, Technical Infrastructure

#### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>• Cisco</li> <li>• Windows XP/ 2000/ ME/ 98</li> <li>• LAN/ WAN</li> <li>• Linux</li> <li>• Switches/ Routers</li> <li>• Windows 2000/ 2003 Server(s)</li> </ul>	<p>&gt; Network administration (including backup, security management, user account management, Web-mail server, internet access, office systems and applications support).</p> <p>&gt; Supports server, network and desktop hardware, software and applications.</p> <p>&gt; Ensure the best usage of hardware and software resources.</p>

#### **Extra Curricular Activities:**

Redhet Enterprise Linux, MS Word, Excel, Power Point, Adobe Photoshop, Illustrator, Macromedia Flash, Print Server. Win XP, Win-2000, Win7, Vista & Mac/iPhone

#### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium
Hindi			Medium

#### **Personal Details :**

Father's Name : Late Md. Nazrul Islam  
Mother's Name : Tajmohol Begum  
Date of Birth : October 31, 1982  
Gender : Male  
Marital Status : Married  
Nationality : Bangladeshi  
Religion : ISLAM  
Permanent Address : Vill- Hasnabad, P.O- Bazar Hasnabad, P.S- Raipura, Dist- Narsingdi-1631.  
Current Location : Dhaka

#### **Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Abdul Hai Siddique, Ph.D	Mohammed Abdur Raquib
Organization	: Shamol Bangla Media Ltd. (Bangla Vision)	Flydubai
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