

Last Updated : **October 21, 2018**

## **APURBA LAL HALDER**

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### **Career Objective:**

To secure a position where I can efficiently contribute my skills and abilities to the growth of the organization and build my professional career.

### **Special Qualification:**

Quick Learner.

Hard worker.

Honest and sincere to work.

Excellent logical, analytical and computational skills.

Strong motivational and leadership skills.

Ability to work under pressure.

Ability to work individual as well as in team.

### **Employment History:**

**Total Year of Experience : 5.1 Year(s)**

1. **System Support Engineer ( October 19, 2017 - Continuing)**

**Bitbirds Solutions**

Company Location : 128/3, East tejhuri Bazar, Kawran Bazar, Dhaka 1215.

Department: IT

**Duties/Responsibilities:**

Hardware/software installation, LAN cabling, configuration and movement of computer and unified communication equipment, accessories and printers within the training lab and offices.

troubleshoot, and solve printer issues.

Assist to maintain and service of CC Camera, Desktop, Laptop & Printer, WI-Fi etc.

Maintaining the smooth operation of Training Lab Machines and Bandwidth Management

Regular and/or on demand Maintenance and Troubleshoot to computer hardware, local area network (LAN) and basic network connectivity.

Troubleshoot software problems (operating system and applications) on regular and/or on demand.

Perform virus scanning, security/software updates, back-up and restore of user data, files and emails whenever required.

Provide helpdesk support to staffs, whenever required or requested and keep details log of all maintenance and support services.

Perform preventive maintenance services (cleaning and component checking) of all computer equipment and submit report.

Assist in keeping up to date inventory of IT equipment (i.e. serial number, manufacturer, model number, location, users etc.) and software in use in the office.

On emergency situations and on special occasions, provide support for extra office hour(s).

Ensure anti-virus, MS patches updates and other security updates.

Conducting training on related courses.

Report in weekly basis or as mentioned by your reporting officer.

Determine and troubleshoot technology services for staff.

Install and Maintaining LAN system network printer.

Diagnose, troubleshoot, and solve printer issues.

**2. Instructor Cum IT Officer ( November 3, 2013 - August 30, 2017)****Greenland Polytechnic Institute**

Company Location : Plot No. 19, Amulia Model Town Demra, Dhaka, 1360.

Department: IT

**Duties/Responsibilities:**

Install and configure computer hardware operating systems and related applications and manage class systems in proper working condition.

Monitor & maintain computer systems and networks.

Check on troubleshoot system & network problems. Diagnose & solve hardware or software related faults and replace parts as required.

Conduct electrical safety check on computer equipments.

Manage and monitoring all computer based communications.

Initiate and implement systems, procedures and other student management issues.

Maintaining LAN system network printer.

Anti-virus setup, update and scanning for client pc and Windows Servers PC.

Conduct group training sessions.

Taking Subject related Theory and Practical Classes according to BTEB course structure.

Computer Lab management.

**3. Jr. Programmer (Contractual-NTT Data Project) ( July 11, 2013 - October 31, 2013)**

**BJIT Limited**

Company Location : House-7, Road-2/C, Block-J, Baridhara, Dhaka-1212, Bangladesh

Department: IT(NTT Data)

**Duties/Responsibilities:**

Designing, coding and modifying websites, from layout to function and according to a client`s specifications.

Strive to create visually appealing sites that feature user- friendly design and clear navigation.

Translate Japanese language to English language.

Solving problems using HTML,CSS, PHP code.

To work collaboratively with the project manager to make sure that all aspects of the project are delivered as planned.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Masters of Science (M.Sc.)	Computer Science	Jahangirnagar University	CGPA:3.56 out of 4	2015	1 Year
Bachelor in Engineering (BEngg)	Computer Science & Engineering	Northern University Bangladesh	CGPA:2.92 out of 4	2012	4 Years
Diploma in Engineering	Computer Technology	Satkhira Polytechnic Institute	CGPA:3.28 out of 4	2008	4 Years
Secondary School Certificate (S.S.C)	Science	Habibpur Secondary School	CGPA:3 out of 5	2002	-

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Web Development	Web App Development-PHP	BASIS Institute of Technology & Management (BITM)	Bangladesh	BDBL Bhaban, Karwan Bazar, Dhaka 1215, Bangladesh	2017	03 Months
MTCNA	Mikrotik Certified Network Associate	Tsoft IT	Bangladesh	Suvastu Arcade, 46-48,New Elephant Road, Dhaka	2017	03 Months
CCNA	Cisco Certified Network Associate (802)	Ciscovalley Network Academy	Bangladesh	Ho# 519/A (3rd Floor), Dhanmondi Dhaka-1205.	2013	03 Months
Windows Server	Networking with Windows Server 2003	Blomming Bud Information Technology (BBIT)	Bangladesh	Sheltech Sierra,New Elephant Road Dhaka-1205.	2008	03 Months

**Career and Application Information:**

Looking For : Entry Level Job  
 Available For : Full Time  
 Expected Salary : Tk. 40,000  
 Preferred Job Category : Engineer/Architect, Garments/Textile, IT/Telecommunication  
 Barishal, Bogura, Barguna, Chattogram, Dhaka, Gazipur,  
 Preferred District : Gopalganj, Jhalokathi, Khulna, Madaripur, Narayanganj,  
 Patuakhali, Pirojpur, Rangamati, Sylhet  
 Preferred Country : China, Germany, India, Japan, United States, Australia,  
 Canada, Finland, Singapore, Switzerland  
 Preferred Organization : Banks, Telecommunication, University, IT Enabled Service,  
 Types : ISP, Computer Hardware/Network Companies, Trading or  
 Export/Import, Engineering Firms, Garments, Airline,  
 Developer, Technical Infrastructure

### **Specialization:**

Networking: Windows Server2003/2012,CCNA, Mikrotik,Linux Server. Computing: Expert  
 on OS: Windows (XP, 7, 8,8.1,10),Windows Server, Linux. Proficient on MS Office, Adobe  
 Photoshop, Adobe Illustrator, AutoCAD-2004. Web Dev.: PHP, HTML5, CSS, JavaScript,  
 jQuery, CSS3. Database: MySQL, MS SQL-2005, 2008, MS Access. Programming Languages:  
 C, C++,C#,Python,Visual Basic. Mobile Apps Dev.: Android . IDEs: Packet Tracer,GNS3.  
 Net beans for PHP, Dreamweaver, Visual Studio-2015, Eclipse, Net beans IDE, Notepad++,  
 PSpice, Code block, Turbo C++.

### **Extra Curricular Activities:**

Cordially related to various cultural & social activities.

### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	High
Bangali	High	High	High

### **Personal Details :**

Father"s Name : Amulya Ratan Halder  
 Mother"s Name : Nilima Rani Halder  
 Date of Birth : December 10, 1987  
 Gender : Male  
 Marital Status : Married  
 Nationality : Bangladeshi  
 Religion : Sanatan  
 Permanent Address : Village + Post Office: Harta, Upazila: Wazirpur, District: Barishal,  
 Bangladesh.  
 Current Location : Dhaka

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Subodh Chandra Dhali	Dr. Israt Jahan
Organization	: Technical & Madrasa Education Division.	Jahangirnagar University
Designation	: Deputy Secretary Ministry of Education, Govt. People"s Republic of	Professor
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Relation	: Others	Academic

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