

Last Updated : **June 4, 2014****ASHRAF KHAN**

Address: Nibas A/18, Madina Market, Sylhet  
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**Career Objective:**

Parttime Job

**Career Summary:**

Office Assistant, Planning & Development Office, Shahjalal University of Science and Technology, Sylhet.

**Special Qualification:**

A+ Grade achieved in Basic Computer Course from Youth Training Center, Department of Youth Development, Habiganj.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year
Bachelor of Arts	Arts	National University	Second Class, Marks :46%	2013
I. Com.	Business Studies	Brindabon Govt. College	Second Division, Marks :3.8%	2007

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Basic Computer Course		Youth Training Center, Department of Youth Development	Bangladesh	Habiganj	2008	6 Months
Electronics Trade		Youth Training Center, Department of Youth Development	Bangladesh	Habiganj	2007	6 Months

**Professional Qualification:**

Certification	Institute	Location	From	To
Government of the Peoples Republic of Bangladesh	Shahjalal University of Science and Technology (SUST)	Sylhet	February 11, 2011	May 31, 2014
Non Government Organization	Habiganj Unnayan Sangstha, Habiganj	Habiganj	January 1, 2008	January 30, 2011

**Career and Application Information:**

Looking For : Entry Level Job  
Available For : Part Time  
Present Salary : Tk. 15000  
Expected Salary : Tk. 10,000  
Preferred Job Category : Data Entry/Operator/BPO, Customer Support/Call Centre  
Preferred District : Sylhet  
Preferred Organization : Insurance, University, College, Computer  
Types : Hardware/Network Companies, Public Relation Companies,  
Hospital, Immigration & Education Consultancy Service, Call  
Center, Research Organization

### **Personal Details :**

Father"s Name : Md. Ayub Khan  
Mother"s Name : Mrs. Ambia Khatun  
Date of Birth : November 30, 1987  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Address : Village: Dhuliakhal, Post Office: Gopaya, Police Station: Habiganj,  
District: Habiganj  
Current Location : Sylhet

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