

## BADRUL AMIN KHAN

Address: 192/2 wireless, mohakhali, dhaka  
Mobile No 1: 01742286647  
e-mail : samikhan13@live.com



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### **Career Objective:**

Seeking for a challenging position in a leading organization where there is a scope of sharing the educational and other qualification for career expansion

### **Employment History:**

**Total Year of Experience : 3.2 Year(s)**

#### **1. Senior MIS & Business Development executive ( December 8, 2016 - Continuing)**

##### **Euro Bangla iT**

Company Location : Mohakhali DOHS

Department: MIS

##### **Duties/Responsibilities:**

- \* ERP implementation
- \* software marketing & sales
- \* business analyst
- \* software implementation
- \* training
- \* project coordination
- \* project documentation
- \* product development
- \* product promotion
- \* reporting
- \* management role
- \* implementation team leader

#### **2. MIS Officer ( January 3, 2015 - November 30, 2016)**

##### **DK Knitwear Ltd.**

Company Location : Jamgora, Ashulia

Department: MIS

##### **Duties/Responsibilities:**

- \* Software implementation
- \* Business performance analysis \*Inventory management system \*HRS \*Reporting
- \* Database Maintenance
- \* User Training
- \* Email Server
- \* IT Maintenance
- \* Customized ERP

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### **Academic Qualification:**

| Exam Title | Concentration/Major           | Institute                                    | Result                     | Pas.Year |
|------------|-------------------------------|--|----------------------------|----------|
| BBA        | Management Information System | American International University Bangladesh | First Class, Marks : 3.47% | 2016     |

#### **Career and Application Information:**

Looking For : Mid Level Job  
Available For : Full Time  
Preferred Job Category : Bank/Non-Bank Fin. Institution, IT/Telecommunication, Marketing/Sales  
Preferred District : Dhaka  
Preferred Organization Types : Banks, Telecommunication, IT Enabled Service, NGO, Trading or Export/Import, Multinational Companies, Garments, Airline, Group of Companies, E-commerce

#### **Specialization:**

| Fields of Specialization   |
|--|
| <ul style="list-style-type: none"> <li>Accounting Software</li> <li>IT &amp; Software Marketing</li> <li>Management Research</li> <li>Corporate Marketing</li> <li>Project Management</li> <li>HIRS</li> <li>E-Commerce</li> <li>Data Entry Operator (Both English &amp; Bengali)</li> <li>Implementation</li> </ul> |

#### **Language Proficiency:**

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
| bangla   | High    | High    | High     |
| english  | High    | High    | High     |

#### **Personal Details :**

Father's Name : Md. musa khan  
Mother's Name : Noorjahan khan  
Date of Birth : March 26, 1988  
Gender : Male  
Marital Status : Single  
Nationality : Bangladeshi  
National Id No. : 19889196209000061  
Religion : muslim  
Permanent Address : flat-A2, Madina tower,north baghbari,sylhet  
Current Location : Dhaka

#### **Reference (s):**

|                             |                             |
|-----------------------------|-----------------------------|
| <b><u>Reference: 01</u></b> | <b><u>Reference: 02</u></b> |
| Name : Danny D. Morgia      | Chandan Chandra Lodh        |

Organization : American International University  
Bangladesh  
Designation : Director software & hardware  
Address :  
Phone (Off.) :  
Phone (Res.) :  
Mobile : 01913531990  
E-Mail : Danny@aiub.edu  
Relation : Academic

Euro bangla iT  
Founder & CEO

chandan@eurobanglait.com  
Professional