

Applied For: **Virtual Assistant, Sylhet Office (All Types)**

Last Updated : **October 28, 2017**



## Biplob Kanti Bala

Address: 737, Mid Monipur, Mirpur Dhaka-1216  
Home Phone: 01911235342  
Mobile : 01911235342  
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### **Career Objective:**

Jobs

### **Career Summary:**

IT&Telecom System

### **Special Qualification:**

Cisco Certified Network Associate  
B.Sc Engineering(CSE)  
Diploma-in-engineering(During-4 Year)

### **Employment History:**

**Total Year of Experience : 5.3 Year(s)**

1. **Network and Hardware Engineer ( August 1, 2016 - Continuing)**

**Ekram Sweaters Limited**

Company Location : Osman Tower,56/1, S.M Maleh Road,Narayangonj

Department: IT

**Duties/Responsibilities:**

Hardware and networking support

2. **Senior Program officer ( October 1, 2012 - July 30, 2016)**

**Uddipan**

Company Location : , Ring Road, Adabar, Dhaka-1207, Bangladesh

Department: IT

**Duties/Responsibilities:**

Uddipan 78 branch office IT and Automation .Troubleshooting hardware and software &Networking support

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.Sc Engineering(CSE)	Computer	World University	CGPA:2.56 out of 4	2016	4 Year	Cisco Certified

		of Bangladesh				
Diploma In Engineering	Computer Engineering	Dhaka Polytechnic Institute	CGPA:3.36 out of 4	2008	8 years	-
Secondary School Certificate Examination,2004	Business studies	Shaheed Abu Taleb High school	CGPA:4 out of 5	2004	8 year	-

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Ericsson PABX system(model;MD110,BP:250)&call Center		Infocom Limited(Sister Concern of A.K.khan Group compani	Bangladesh	Udoy Tower(1st floor),Gulshan- 1.dhaka	2007	15month

### **Professional Qualification:**

Certification	Institute	Location	From	To
Cisco Certified Network Associate(CCNA)	Aptech	Kolkata, India	January 7, 2017	January 7, 2020

### **Career and Application Information:**

Looking For : Entry Level Job  
 Available For : Full Time  
 Expected Salary : Tk. 20,000  
 Preferred Job Category : Engineer/Architect, IT/Telecommunication, Chef/Cook  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Organization Types :

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>Network&amp;Hardware and Software support</li> <li>cisco certified</li> </ul>	<p>Operating System ----- Windows base OS,(2007,2008,2010,2012)</p> <p>Office Applications ----- MS Office (Word, Excel, Power Point, Access, Outlook), Open Office, GNOME 3</p> <p>Graphic Applications ----- Adobe Photoshop, Adobe Illustrator, MS paint.</p> <p>Hardware Knowles ----- Expert in Assembling Pc, Solving any technical problem Pc, Laptop, Printer, Projector &amp; computer related devises.</p> <p>Network Knowles -----</p> <p>Establish Home &amp; Office network (Ware &amp;Ware less) Internet.</p> <p>Establish sheared printer &amp; File transport one pc to another (FTP).</p> <p>Remote Computer handling &amp; remotely application installing.</p> <p>Know VPN, RIP, and RIP 2,OSPF, EGRP &amp; CISCO networking</p> <p>Configuring Router, Wi-Fi Router &amp; Home Server.</p>

	Server Development ----- Windows Server 2008 R2 Mail configures ----- Outlook configuring, Export & Import mail & Backup. Configuring Skill ----- FTP, DNS, Mail Server, Tunnel,STP, NAT, Port Security,Ether Channel,SMTP,HTTP,DHCP, Web server.
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### **Extra Curricular Activities:**

Installation & Maintenance of Ericsson PABX System (Model: MD110, BP-250) Training on CCTV Camera system, security alarm, Smoke detection installing & trouble shooting.

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

### **Personal Details :**

Father's Name : Binoy Krishna Bala  
 Mother's Name : Sandha Rani Bala  
 Date of Birth : November 24, 1989  
 Gender : Male  
 Marital Status : Unmarried  
 Nationality : Bangladeshi  
 Religion : Hindu  
 Permanent Address : Vill: Baur Kandi, P.O: Bondopasha, P,S: Boalmari, Dist: Faridpur  
 Current Location : Dhaka

### **Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Mr,Md. Nazmul Kabir Liton	Dipankar Biswas, Aca
Organization	: Grameen Phone LTD	Osman Group
Designation	: Deputy Manager(IT)	Chief Finsancial officer(CFO),
Address	:	
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01711500064	+8801777-790164
EMail	:	
Relation	: Relative	Family Friend