

Dear Sir/Madam,

I have completed my BBA program with specialization in Accounting and Information system, from Metropolitan University, Sylhet. As a student of Business Administration I acquired lot of theoretical knowledge about business activities. Also I have 3 months internship experience in banking sector. I learned many things about practical work environment from my internship program that how to deal with the customers, how to manage the customers and how to build and keep strong relationships with the hierarchy people of the organization.

I am very interested to be a part of your organization. So that I hope to work for your Organization with my best effort will prove as a dedicated employee. With the right opportunities and experiences, I believe I can achieve the goal of the organization.

I shall be highly obliged if you kindly enough to give an opportunity I can really contribute through my academic experiences. For further details here I enclose my complete Curriculum Vitae with the letter.

Thank you for your consideration

Sincerely,

Johirul Alam Showrov