

PERSONAL INFORMATION



Thaief Ahmed

📍 House no-10, Block-A, Tikorbari, Golapgonj, Sylhet, Bangladesh, 3166 Sylhet (Bangladesh)

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Sex Male | Date of birth 12/07/1991 | Nationality Bangladeshi

WORK EXPERIENCE

01/04/2017–Present

Lecturer

Oxbridge College, Habiganj (Bangladesh)

- Teaching at upper intermediate level in areas of social science and Bangladesh studies.
- Invigilating examinations and assessing students' progress by grading papers, tests, and other works.
- Counselling new students on college adjustment, and academic and career issues.
- Attending staff meetings and liaising with other professionals/employers.

01/11/2015–24/01/2016

Intern

Voluntary Association for Rural Development(VARD), Sylhet (Bangladesh)

1. Formed adolescents groups and conducted health sessions.
2. Organized and facilitated emergency disaster response program at school level.
3. Reported field activities to project personnel at head office.

09/02/2014–03/05/2014

Intern

Shimantik, Sylhet (Bangladesh)

1. Conducted data collection using key-informant interview on slum women's health.
2. Facilitated health education session to adolescent girl and pregnant women groups.
3. Reported field activities to clinic manager and project manager

EDUCATION AND TRAINING

2015–2016

Master of Social Science (M.S.S)

Shahjalal University of Science and Technology, Sylhet (Bangladesh)

www.sust.edu

Department: Social Work

2010–2014

Bachelor of Social Science (B.S.S)

Shahjalal University of Science and Technology, Sylhet (Bangladesh)

www.sust.edu

Department : Social Work

2007–2009

Higher Secondary Certificate

M.C. Academy School & College, Sylhet (Bangladesh)

Group : Humanities

2005–2007 Secondary School Certificate

M.C. Academy School & College, Sylhet (Bangladesh)

Group : Humanities

PERSONAL SKILLS

Mother tongue(s) Bengali

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C1	C1	C1
International English Language Testing System(IELTS) Score: 6.5					

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

1. Excellent interviewing skills in collecting data for research
2. Experienced in moderating Focus Group Discussion and seminar
3. Good commend at verbal and written communication in both in an office environment and with external stakeholders.
4. Experienced public speaker in business and public gathering

Organisational / managerial skills

1. Vice-president of "Golap-Bandhan Student Association, SUST"(2014-2015).
2. Executive member of "Golap-Bandhan Student Association, SUST"(2011-2013).
3. Former Member of SPORTS SUST
4. Former Member of SUST Debating Society

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Independent user	Proficient user	Proficient user

Digital skills - Self-assessment grid

- Proficient in MS Office application (MS Word, MS PowerPoint, MS Excel).
- Experienced graphic artist well versed with Adobe Photoshop, Illustrator, and InDesign.

ADDITIONAL INFORMATION

References

Dr. Tulshi Kumar Das
Professor
Department of Social Work
Shahjalal University of Science and Technology, Sylhet, Bangladesh

Email: tulshikumardas@gmail.com

Md Fakhrul Alam

Assistant Professor

Department of Social Work

Shahjalal University of Science and Technology, Sylhet, Bangladesh

Email: fakhrulsust@gmail.com