

RESUME OF SHOMVU PACHI

Address: Moulvibazar, Sylhet.



Contact number:

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Objective:

To pursue a highly rewarding career, seeking for a job in challenging and healthy work environment where I can utilize skills and knowledge efficiently for organizational growth. To work hard with full determination and dedication to achieve organizational as well as personal goals.

Academic Qualifications:....

■ Master of Social Science (MSS).

Institute : MC College, Sylhet.

Passing Year : 2016

Result/Grade : 3.05 out of 4.00.

Board : National University

Subject : Political Science

■ Bachelor of Arts (B.A).

Institute : Kulaura Degree College, Kulaura.

Passing Year : 2013

Result/Grade : Second

Board : National University

Subject : Bengali, English, Political Science, Philosophy.

■ Higher Secondary School Certificate (H.S.C)

Institution : Kulaura Degree College

Passing Year : 2009

Division : Business Management

Grade Point (out of 5) : 3.97

Board : Bangladesh Technical Education Board, Dhaka

Subject : Bengali, English, Accounting, Economics.

■ Secondary School Certificate (S.S.C)

Institution : Jalalabad High School

Passing Year : 2007

Division : Science

Grade Point (out of 5) : 3.31

Board : Sylhet

Board : Bengali, English, Biology, Chemistry, Physics.

Training:....

Name	Grade/ G.PA	Duration	Institute/Board
Computer Office Application	A+	6 Month	Bangladesh Technical Education Board
Computer Office Application	B	3 Month	Bangladesh Technical Education Board
Rural Health Working Training Program	A	6 Month	Kononia, Dhaka

Experience:....

Organization	Designation	Time Period (From & To)	Total Time	Division	Location
Al Haramain Hospital*****	Medical Transcriptionist	01-09-2017 to Continue		Hospital	Sylhet
VARD Eye Hospital	Medical Record Assistant	10-05-2015 to 31-08-2017	2 Year 3 Month	IT/Hospital	Tajpur, Osmaninagar, Sylhet
Samiya Computer	Computer Operator	1 st Jan- 2007 – 1 st Jan-2012	5 Year 1 Month	Computer	Kulaura, Moulvibazar
Kulaura Poly Clinic	Reception & Cum-Computer operator	1 st Apr- 2014- 1 st Apr 2015	1 Year 1 Month	Hospital	Kulaura, Moulvibazar

Special quality for software:

- ❖ C&E Diagnostic & Imaging Management System—General Hospital software.
- ❖ Management information system (MIS) --- Eys Hospital.

Computer Literacy:....

- ❖ Database --- MIS, Oracle,
- ❖ Office --- Microsoft Office- 3, Microsoft Office - 7, Microsoft Office -10,
- ❖ Windows --- Windows XP, Windows-7, Windows-8, Windows- 10
- ❖ Adobe --- Adobe Photoshop, Adobe Illustrator,
- ❖ Internet --- Excellent Knowledge On Internet Browsing
- ❖ Typing --- English, Bengali Both of Excellent.
- ❖ Other --- Move Maker, Video Capturing, design, Graphic,

Language Proficiency:

- ❖ Talking --- Bengali, English, Hindi.
- ❖ Writing --- Good writing and oral communication ability in English and in Bengali.

Personal information:

- √ Father's Name : Dewcharan Pachi
- √ Mother's Name : Gouri Pachi
- √ Date of Birth : 15th August 1990
- √ Present Address : Vill: Hingajia Tea Estate, Post: kajaldhara, Kulaura, Moulvibazar
- √ Sex : Male
- √ Religion : Hindu
- √ Marital Status : Unmarried
- √ Nationality : Bangladeshi
- √ Blood Group : “O+”
- √ Quota : Tribal

Reference (01):

- Dr. Shantanu Das
MBBS, M.Phil. (Microbiology)
Associate Professor (Pathology)
Sylhet MAG Osmani Medical College
Mobile: 01860-084808

Reference (02):

- Dr. A Q M Abdul Hye
MBBS, MPhil (Pathology),
Associate Professor (Pathology)
Sylhet MAG Osmani Medical College
Mobile: 01559-501579

Signature:

Shomvu Pachi

(Shomvu Pachi)