

Resume of MD. GOLAM MAHABUB

190, North Shahjahanpur

Dhaka-1217

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Career Objective

Seeking a responsible job with an opportunity for professional challenges where I may use my knowledge of current market trends and the corresponding ability to work towards achieving sales goals by employing excellence in time management, analytic thinking and ability to exercise powers of communication in order to provide the company with the best services.

Desired Job

To work in a sector where there is an opportunity of self-assessment and improvement in both individual and group basis to flourish my capability of bringing benefits for all.

Working Experience

Manager

Company	: RN Event
Duration	: 2017 to 2018

Scholastic Record

- **Bachelor of Business Administration (BBA)**

Concentration: International Business

North South University

Bashundhara R/A, Dhaka.

Year of passing 2019

CGPA: 2.22 (On the scale of 4.00)

- **H.S.C (Higher Secondary Certificate)**

Group: Business Studies

Dhaka City College,

Dhanmondi, Dhaka.

Dhaka Education Board (2012)

CGPA: 4.90 (On the scale of 5.00)

- **S.S.C (Secondary School Certificate)**

Group: Business Studies

Ideal School & College,

Motijheel, Dhaka 1000.

Dhaka Education Board (2010)

CGPA: 5.00 (On the scale of 5.00)

Computer Skill

- Can operate different software i.e. MS-Word, MS-Excel, MS-Power point, MS-Access.
- Hardware Maintenance
- Can use Internet explorer, Mozilla Firefox and Google Chrome.
- Operating System: Windows 98/2000/XP/Vista/7, 8, 10.
- Can use Photoshop CC/CS, Illustrator CC.

Language

- Proficient at understanding, speaking, reading, writing English and Bengali.

Personal Skill & Interest

Self-Appraisals

- Able to work stressful environment.
- Highly organized and dedicated with positive attitude.
- Strong appetite for leading an honest life with dignity.
- Hard worker, sincere and eager to learn.
- Ability to take responsibility and analysis.
- Excellent interpersonal and communication skills.

Interest

- Playing Football, Cricket & Badminton
- Watching movies & listening music
- Internet surfing and traveling.

Personal Profile

Father's Name	:	MD. Golam Mostofa
Mother's Name	:	Mahabuba Begum
Date of Birth	:	February 16, 1995
Nationality	:	Bangladeshi (By Birth)
Religion	:	Islam
Gender	:	Male
Permanent Address	:	190, North Shahjahanpur Dhaka-1217
Marital Status	:	Unmarried
NID no	:	464 529 1339
Blood Group	:	B Positive

Reference

Md. Golam Mostofa
General Manager
F.K Textile Mills Ltd
Mobile: 01715302083

This is to certify that, all the information given above is undoubtedly correct & I shall take the liability in case of any incorrectness.

MD. GOLAM MAHABUB

Signature