

# *Curriculum vitae* *of*

**HABIBUR RAHMAN**

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## **CAREER OBJECTIVE:**

Looking for hard and challenging job where I will have scope to utilize my potentiality, adaptability and skill to do something innovate and from where I will be able to enhance my knowledge. My Aim is to face all the challenges with realistic professional spirit and make the career brilliant one. The professional may be belongs to any profession.

## **PERSONAL DATA**

Father's Name : Abdur Ruf  
Mother's Name : Meherun Nessa  
Date of Birth : 18 October, 1996  
Religion : Islam  
Sex : Male  
Marital Status : Single  
Blood Group : B+ (ve)  
Nationality : Bangladeshi by Birth.  
Mailing Address : Mohammadpur, Majortila, Sylhet.  
Permanent Address : Vill: Bagla, P.O: Salikuna, Nayabazar.  
Upozila: Golapgonj, Zila: Sylhet.

## **ACADEMIC QUALIFICATION**

Name of Degree	Board	Passing Year	Class
Fazil (pass) degree	Islamic Arabic University	2019	Second Class
Hon's in English	National University	2016-on going	
H.S.C	Madrasah	2015	1 <sup>st</sup> Division
S.S.C	Madrasah	2013	1 <sup>st</sup> Division

## **COMPUTER LITERACY:**

Major courses on computer completed successfully the course on “Certificate in Computer Application” from BCC Lab M.C College, Sylhet.

- ▲ Operating Systems: Windows-98
- ▲ Application: MS Word, MS Excel, Power Point and Internet Basic.

## **TRAINING:**

- ▲ Ansar and VDP (as Member)
- ▲ Duration: 14-9-2014 to 25-09-2014 (10 days).
- ▲ Venue: Fulbari Anam Chowdhury's House, Golapgonj, Sylhet.

## **LANGUAGE PROFICIENCY:**

Well Conversation and Fluent in both English and Bangla.  
Good oral Communication in both English and Bangla.  
Good writing skill in both Bangla and English.

## **STRENGTH:**

- ▲ Hard Working.
- ▲ Self-motivated, Enthusiastic and Punctual.
- ▲ Dynamic and creative in thinking.
- ▲ Sense of good organizational/behavior.

## **EXPERIENCE:**

Two years working experience as Office Manager at Captor Security Services, Gotatkar, Sylhet.

## **HOBBIES:**

- ▲ Reading novel and Humorous Story.
- ▲ Traveling.
- ▲ Watching Movies.
- ▲ Enjoy Music and Sports.

## **REFERENCES:**

Sala Uddin Javed  
Veterinary Surgeon  
(37<sup>th</sup> BCS)  
Moulovibazar, Sylhet.  
Relation: Brother in law  
Mobile: 01913 833373

Sayed Hasan Rimon  
Head of English Department  
Dhakadakshin Govt. College,  
Golapgonj, Sylhet  
Address: Lama bazar, Sylhet.  
Relation: Sir  
Mobile: 01766334477