

# Nozmuddin Chowdhury

Irshad Monjil,  
Bondon D/7,  
Amborkhana-Borobazar, Sylhet, Bangladesh.  
Mobile : 01765-404777



## CAREER OBJECTIVE

Looking for a career where there is an equal opportunity of growth & development with challenging environment that I can show strong sense of responsibility, dignity of work and devotion for building a bright career and developing the organization.

## Curriculum Vitae

- ◆ Name : **NOZMUDDIN CHOWDHURY**
- ◆ Father's Name : Nazim Uddin Chowdhury
- ◆ Mother's Name : Syeda Noorjahan Chowdhury
- ◆ Present Address : C/o, Nazim Uddin Chowdhury, Advocate  
Irshad Monjil, Bondon D/7,  
Amborkhana-Borobazar, Sylhet.  
Mobile: 01765-404777, 01971-521115  
E-mail: [nozmuddin@gmail.com](mailto:nozmuddin@gmail.com)
- ◆ Permanent Address : As above.
- ◆ Nationality : Bangladeshi
- ◆ Religion : Islam
- ◆ Date of Birth : 5 December 1982
- ◆ Marital Status : Unmarried

## JOB EXPERIENCE

- ◆ **Office Assistant Cum Computer Operator**  
The Sylhet Khajanchibari International School & College  
**Period: 24 February 2014 to 04 April 2019 (5 Years 1 Month 11 Days)**
- ◆ **Computer Operator**  
British Bangladesh International School & College (Senior Campus)  
**Period: 10 July 2012 to 31 July 2013 (1 Year 21 Days)**
- ◆ **Assistant Officer (Cum PA to Vice Chancellor)**  
Metropolitan University, Sylhet.  
**Period: 1<sup>st</sup> March 2010 to 30<sup>th</sup> November 2010 (8 Months 29 Days)**
- ◆ **Assistant Officer (Computer)**  
Metropolitan University, Sylhet.  
**Period: 1<sup>st</sup> January 2010 to 28 February 2010 (1 Months 27 Days)**

**Total Job Experience 7 Years 31 Days**

## EDUCATIONAL BACKGROUND

Name	Year	Section (Group)	Board / University	GPA /Division
S.S.C.	2001	Science	Sylhet Board	3.50
H.S.C.	2004	Science	Sylhet Board	2.40
B.A. (Pass)	2008	Humanities	National University	3 <sup>rd</sup> Class
M.A. 1 <sup>st</sup> Part (Philosophy)	2009	Humanities	National University	2 <sup>nd</sup> Class
M.A. Final (Philosophy)	2010	Humanities	National University	2 <sup>nd</sup> Class

## COMPUTER SKILL

Skilled in Computer Application courses bearing Windows, Ms-Word, Ms-Excel, Ms-PowerPoint, Adobe Photoshop, Internet Browsing and Typing Speed **English 45** word/min **Bangla 45** word/min.

## LANGUAGE PROFICIENCY

- ♦ Language competency in Bengali (Both in speaking and writing).
- ♦ English (Medium)

## HOBBIES AND INTERESTS

- ♦ Reading Books, Newspaper & Magazine.
- ♦ Travelling new place & meet with new people.
- ♦ Sports.

## REFERENCE

Dr. Toufique Rahman Chowdhury  
Chairman, Board of Governors &  
Professor

Metropolitan University, Sylhet.  
Bateshwar, Sylhet-3103, Bangladesh  
+88-0821-2870321, +88-0821-2870328-29

Professor Osul Ahmed Chowdhury  
MBBS, M Phil; M. Sc (London)

Ex Principal  
Sylhet MAG Osmani Medical College  
Mobile: 01711-342650

**NOZMUDDIN CHOWDHURY**

Date:



## THE SYLHET KHAJANCHIBARI INTERNATIONAL SCHOOL & COLLEGE

NAYASARAK, SYLHET, -3100, BANGLADESH

Phone: 0821-718011 (Principal), 0821-719472 (Vice-Principal), 0821-719487 (Office)

Web: www.khajanchibarischoolandcollege.edu.bd, Email: skiscedu@gmail.com

Ref: SKISC-Cr-122/19

Date: 07/04/2019



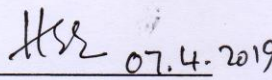
### TO WHOM IT MAY CONCERN

This is to certify that **MR. NOZMUDDIN CHOWDHURY**, S/O. Mr. Nazim Uddin Chowdhury & Mrs. Syeda Noorjahan Chowdhury served in The Sylhet Khajanchibari International School & College as an Office Assistant Cum Computer Operator from 24 February 2014 to 04 April 2019.

He performed his assigned duties and responsibilities with devotion and sincerity.

To the best of my knowledge, he possesses good moral character.

I wish him every success in life.

  
07.4.2019  
M. Hossain Ahmed  
Principal-in-Charge  
Principal In-Charge  
The Sylhet Khajanchibari  
International School & College

School Code: # 1043

College Code: # 1063

EIIN: # 131086

Edexcel Centre # 93189





# British Bangladesh International School & College

(An English Medium Institute: Playgroup to A' Level)

Nibash C, 12, Hazi Yakub Ali Road, Modina Market, Sylhet. & 93-94 Housing Estate, Sylhet.  
E-mail: bbissylhet@gmail.com, Telephone : 719227 (Main Campus), 719354 (Junior Campus)

Memo No: 391/2013

Date: 09.09.13

## To Whom It May Concern

This is to certify that **Mr. Nozmuddin Chowdhury, S/O. Mr. Nazim Uddin Chowdhury & Syeda Noorjahan Chowdhury** had been serving in British Bangladesh International School & College as a Computer Operator since 10<sup>th</sup> July 2012 to 31<sup>th</sup> July 2013.

He maintained a good moral character. To the best of my knowledge he had not taken part in any activities subversive of the state or of school discipline during the period, he stayed in this institution.

I wish his all success.

09.09.2013

Principal  
BBIS

### Copy to:

1. Director (Administration)
2. Office/Accounts to keep record.

November 13, 2011

**To Whom It May Concern**

This is to certify that **Mr. Nozmuddin Chowdhury**, son of Mr. Nazim Uddin Chowdhury and Mrs. Syeda Noorjahan Chowdhury of Irshad Manzil, Bondhon D/7, Amberkhana Borobazar, Sylhet-3100, Bangladesh worked in this University as an Assistant Officer (Office of the Registrar) from January 12, 2010 to October 31, 2010.

Mr. Chowdhury is a hard working, courteous, honest and caring person.

To my knowledge, he was not involved in any activity subversive of the State or of discipline.

I wish him success in life.



(Muhammad Fazlur Rabb Tanvir)  
Deputy Registrar

13 / 11 / 2011



Al-Hamra, Zindabazar, Sylhet-3100, Bangladesh.

Phone: +880 821 713077, 713078 Fax: +880 821 713304 E-mail: info@metrouni.edu.bd

[www.metrouni.edu.bd](http://www.metrouni.edu.bd)

Established in 2003, Metropolitan University is approved by  
the Government of the people's Republic of Bangladesh and the University Grants Commission of Bangladesh.



**Subjects & marks of Certificate  
in Computer Applications**

1. Basic Fundamental .....100
2. Operating System .....200
3. Word Processing.....200
4. Spreadsheet Analysis .....200
5. Data Base Management 200
6. Data Entry .....100

**Total Marks** 1000

**Grading System**

Excellent.....A+	80%
Grade.....A.	60%
Grade.....B.	45%
Grade.....C.	40%

Serial No... 18530

Registration No... 19586



শিক্ষা মন্ত্রণালয়

মাইকেলি প্রাথমিক ও গণশিক্ষা দপ্তর (নটরামস)  
পোঃ বক্স নং ৫২, বগুড়া, বাংলাদেশ।  
National Training & Research Academy for Multilingual Shorthand (NTRAMS)  
BOGRA, BANGLADESH.



**Certificate in Computer Applications**

This is to Certify that Mr./Miss/Mrs. Nazimuddin Chowdhury  
Son/Daughter/Wife of Nazim Uddin Chowdhury

Was a student of this Academy from 01 JUL 2001 to 00 JUL 2001

He/She successfully completed the Certificate in Computer Applications.

His/Her Grade is A Repeat A

The... 09 DEC 2001

Written by

Controller of Examinations

Director



NUPC 14- 0005844

# National University

Gazipur, Bangladesh



NUCU : 10-17-021859

Roll No : 0127108

Regn.No: 9381407

Session : 2009-10

## PROVISIONAL CERTIFICATE

### Master of Arts

This is to certify that

*Noxmuddin Chowdhury*

of *Madan Mohan College, Sylhet*

obtained the Degree of *Master of Arts*

in *Philosophy*

of this University at the Final Examination of 2010  
held in *June, 2013 - August, 2013* and that he/she was

placed in the *Second* class.

University Building  
Gazipur, Bangladesh

Date: *April 02, 2014*

  
Controller of Examinations

N.B. This provisional certificate must be surrendered at the time of taking delivery of original certificate.



SL NO - NUD

0497496

NUCU: 08-11-044278



# National University



Roll No.....123823  
Regn. No.....0978591  
Session.....2004-05

## Provisional Certificate

*Bachelor of Arts*

*This is to certify that*

*Noxmuddin Chowdhury*

*of Madan Mohan College, Pylhet*

*obtained the Degree of Bachelor of Arts*

*from this University appearing at the Degree (Pass) Examination of 2008 and that he /she*  
*was placed in the Third division.*

University Buildings  
Gazipur, Bangladesh  
Date : November 15, 2009

Checked by *[Signature]*

*[Signature]* - Controller of Examinations

N.B. This provisional certificate must be surrendered at the time of taking delivery of the original certificate.



**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, SYLHET**  
**BANGLADESH**



Serial No. SEB **0024082**  
Sbch No. 00102123

Registration No. 502287 / 2001-02

**HIGHER SECONDARY CERTIFICATE EXAMINATION, 2004**

Group Science

This is to certify that Nozmuddin Chowdhury  
son/daughter of Naxim Uddin Chowdhury  
and Syeda Noorjahan Chowdhury  
of Madan Mohon College

bearing Roll Sylhet - 4 No 101975 duly passed the

Higher Secondary Certificate Examination held in the month of May - June , 2004  
and secured G. P. A. 2.40 in the scale of 5.00.

Date of publication of Result : 27 th September, 2004

Controller of Examinations

Note: This Certificate is issued without any alteration or erasure.



**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, SYLHET**  
**BANGLADESH**



Registration No. 502394 / 1998-99

Serial No. SEB 0098230

Sbcs No. 00101718

**SECONDARY SCHOOL CERTIFICATE EXAMINATION, 2001**  
**Group Science**

This is to certify that Normuddin Chowdhury

son/daughter of Nasim Uddin Chowdhury  
of Polish Line High School, Sylhet

bearing Roll Sylhet-2 No. 101286 duly passed the  
Secondary School Certificate Examination held in the month of March, 2001 and  
secured G. P. A. 3.50 in the scale of 5.00.

His/Her date of birth is 05/12/82 (Fifth December Nineteen Hundred Eighty Two.)

Date of Publication of Result : 5 July, 2001

Controller of Examinations

*Muddin*

Note: This Certificate is issued without any alteration or erasure.



