

Curriculum Vitae



Rigyan Bairagi

BBCS Hostel

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Career Objectives

To prove myself as a quick learner and high energetic person who can face any challenges in the field of any public relation. I intend to work in a challenging and competitive environment where strong sense of responsibility and commitment is required i.e. vision, positive attitude, interpersonal relationship, communication skill to take the challenges and commitment to achieve the result for the Organization.

Personal Information

Father's Name	: Yakob Bairagi
Mother's Name	: Manju Bairagi
Date of birth	: 01.01.1997
Height	: 5'-4"
Weight	: 52.5 Kg
Marital status	: Unmarried
Religion	: Christian
Nationality	: Bangladeshi (By birth)
Permanent Address	: - Village: Dharabashail P.O: Kandi P.S: Kotalipara Dist: Gopalganj

Computer Skills

- Operating System : Windows
- Office Application: Microsoft Word, Excel, MS Access (2003, 2007, XP).
- Other Application: Photoshop, Data Entry.
- Internet: Internet Browsing, E-mail, Form Posting, facebook etc.

Work Experience

- Manager of a Publication (2 years)
- Assistant Editor of Monthly “Dolon-Chapa”(literature Fronts Magazine)
- Teaching an English Medium coaching (8 months)
- Translator : Compassion International Bangladesh

Communication Skills

- Fluent in Bengal & English both verbal and written.
- Capable to giving customer service.
- Proficient in multimedia presentation.
- Effective in writing and editing reports.

Hobbies & others activities

Writing poem, reading story books, listening music, watching movies & traveling and also collecting the world's information & articles by using the internet.

Education & Qualification

Honors	Subject: Department of Philosophy Result: Appeared Year: 2018 Institute: Govt. shaheed suhrawardi college (University Of Dhaka)
Higher Secondary Certificate (HSC)	Subject: Humanities Result: 3.50 (A-) Year: 2014 Institute: Savar University college, Savar, Dhaka Board: Dhaka
Secondary School Certificate (SSC)	Subject: Business Studies Result: 3.63 (A-) Year: 2012 Institute: Dharabashail High School Board: Dhaka

Reference

Akash Biswas (Friend)
Mobile: 01961267940