



Ahasanul Mahbub Jubayer

Phone No: 01749889330

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Address: Kumarpara Kumarpara Main Road, 3100, Sylhet, Sylhet Sadar

About Me

To grow as a responsible employee in the field of accounting and administration, while learning from new experiences and contributing to the success of the organization. I aim to contribute to organizational growth through accuracy, efficiency, and teamwork, while continuously developing my professional expertise.

Experience

- 2026-01-01 - Present
Accounts Executive
@ Hotel Crown Park Ltd.
- Managed daily accounting operations, including ledger entries, reconciliations, and financial reporting. - Prepared monthly statements, monitored cash flow, and ensured compliance with company policies. - Handled payroll processing and expense tracking to maintain accurate records.
- 2022-03-01 - 2025-07-31
Assistant Accountant
@ LinkCore Ecommerce
- Managed financial records, reconciliations, and reporting to ensure accuracy and compliance. - Oversaw budgeting, cost control, and cash flow for online business operations. - Supported management with data-driven insights for strategic decision-making.

Education

- 2021
Bachelor/Honors (Business Administration (BBA)) - Major : Accounting - Result : 2.50
@ Army Institute of Business Administration (AIBA)
- 2015
Higher Secondary (HSC) - Major : Commerce - Result : 3.58
@ Shah Nimatra Sagornal Fultola College

Special Skill

Communication Teamwork Leadership Time Management

Professional Skill

- Microsoft Office : 90%
- NICE Hospitality Software : 80%
- Xero accounting software : 70%
- QuickBooks : 70%
- Google Docs : 80%

Training

- 2017-03-03 - 2017-04-03
Career Festival
@ Workplace Skills Development Academy New Zealand
Academic and Career Skills.
Sylhet, Bangladesh

Achievements

- Employee of the Month, April 2024 at LinkCore Ecommerce

Extracurricular

- Volunteer at Volunteer for Bangladesh
- General Member at AIBA Business Club
- Executive Member at Social Welfare Club
- General Secretary at AIBA Sports Club

Personal Deatils

- Name: Ahasanul Mahub Jubayer
- Date of Birth: 1996-09-02
- Father's Name: Md. Abdul Musabbir
- Gender: Male
- Mother's Name: Fathema Begum
- Marital Status: Single
- Email: ahasanulm.2017@gmail.com
- Religion: Islam
- Phone No: 01749889330
- Alternate Phone No: 01340732756
- Present Address: Kumarpara Kumarpara Main Road, 3100, Sylhet, Sylhet Sadar
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Reference

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