SYEDA FATEMA JANNAT

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EDUCATION

Shahjalal University of Science and Technology (Sylhet, Bangladesh)

Bachelor of Business Administration (BBA), Major: Marketing

CGPA: 3.65 / 4.00

Murari Chand (M.C.) College (Sylhet, Bangladesh)

Higher Secondary Certificate, Science Background

GPA: 5.00/5.00

April 2011 – June 2013

April 2014 - November 2018

PROFESSIONAL EXPERIENCE

International Development Program (IDP Education) (Sylhet, Bangladesh)

January 2019 - March 2019

Marketing Intern

IDP Education is the co organizer of IELTS examination and an international consultancy firm.

• Conduct market analysis of IDP Education.

LEADERSHIP & EXTRACURRICULAR ACTIVITIES

• Hult Prize at SUST – 2019 Judge Coordinator November – December 2018

HULT Prize is the world's largest business plan competition that is organized in collaboration with **HULT International Business School & Bill Clinton Foundation** in numerous universities throughout the world.

- Managed renowned speaker and faculty members to be the judges of HULT Prize competition.

Sylhet Regional Model United Nation SUMIT (SRMUN)-2017 Deputy Secretary—General

September - 2017

SRMUN-2017 was a regional MUN conference organized by SUST MUN club.

-Organized three days long SRMUN conference where total delegate participation was approximately 196 along with two international judges.

• SUST Model United Nation Association (SUSTMUNA) Founding Member

February - 2017

SUSTMUNA is the Model United Nation (MUN) club at SUST which focused not only to spread diplomacy among the students of SUST but also to offer a platform where they can practice leadership, communication and negotiation skill.

- Planned and conducted a campus advertising campaign to create interests among students and motivated them to join SUSTMUNA. In first on-campus recruitment, 150 students joined and became the active member of this club.

ACHIEVEMENTS & AWARDS

- Passed Cisco Certified Networking Association (CCNA) by Cisco-2016
- Chaired as Director in Sylhet MUN-2018 at the committee NGO Bureau Affairs of Bangladesh. This MUN conference was a national event and organized by SUSTMUNA
- Special Mention Award in Chittagong University MUN-2018 at the Third Committee of United Nations (SOCHUM)
- Best Delegation Award in Jahangirnagar University MUN-2017 at Model National Assembly of Bangladesh
- Honorable Mention Award in Leading University MUN-2017 at United Nations Security Council (UNSC)
- Honorable Mention Award in Rajshahi University MUN-2017 at World Trade Organization (WTO)

TRAININGS& WORKSHOPS

 $\textbf{Bangladesh Youth Leadership Center} \ (Dhaka, Bangladesh)$

December - 2018

❖ Art & Practice of Leadership (APL)

APL is a three-day intensive leadership training workshop taught via a curriculum conceptualized at Harvard University.

One of the fifty participants selected through a rigorous application process with an acceptance rate of only 15%

❖ Office of Professional Development (OPD) Workshop

December - 2018

OPD workshops are designed to equip BYLC graduates with professional skills to successfully navigate through the challenging job market.

Workshop focused on designing effective career strategy, building strong communication skills (i.e. interview, networking, negotiation and elevator pitch), and preparing to succeed in the 21st century workplace

ADDITIONAL SKILLS

Software: Proficient in MS Office PowerPoint, Excel and Word; Website Development (HTML)

Languages: Bangla (native); English (Proficient)