

## MD. SHAIMUN HASAN SUN

Address: House No-415, Word No-03, Maldhapartty, Kotoali, Dinajpur Sadar, Dinajpur.

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### **Career Objective:**

Working in an organization which creates the opportunity for me to improve the growth of the organization by utilizing my skills and knowledge along with me.

### **Employment History:**

#### **1. Manager ( November 8, 2020 - Continuing)**

##### **Bari Enterprise**

Company Location : Maldhapartty, Dinajpur

##### **Duties/Responsibilities:**

Sell the LP Gas, Marketing, Order Collecting, Monitoring Warehouse, Driving, Manage employees, Keep account, Money transfer via Bank etc.

#### **2. Internship ( September 15, 2019 - December 15, 2019)**

##### **Grammen Bank**

Company Location: Mirpur 2. Head office of Grammen Bank

Department: Dhaka

##### **Duties/Responsibilities:**

Branch visit and report making, Working 'Green Dhaka' project with International students, Help supervisor to all banking activities.

### **Academic Qualification:**

Exam Title	Concentration / Major	Institute	Result	Pass. Year	Duration
Master of Business Administration (MBA)	Accounting	Bangladesh Army University of Science and Technology (BAUST)	Enrolled	2021	1
Bachelor of Business Administration (BBA)	BBA General (MIS)	North South University	CGPA:2.61 out of 4	2020	4
HSC	Commerce	Cantonment Public School And College,BUSMS,Dinajpur	CGPA:4.7 out of 5	2014	2
SSC	Science	Saint Philips High School And College	CGPA:4.31 out of 5	2012	-

**Professional Qualification:**

Certification	Institute	Location	From	To
Web Development and Design	Learning & Earning Development Project	Dinajpur	July 26, 2020	August 10, 2020

**Specialization:**

- Leadership skills, Presentation skills, Analytical Ability, Ability to work under pressure, Ability to analyze industry insight.
- Ability to create a performance oriented team environment, Implementation of plans regarding the management of people, assets and other resources.
- Excellent communication skill, Allocate work, performance manage and provide development opportunities for all members of the project team and ensure that they work efficiently and effectively.
- Microsoft office applications (Word, Excel, PowerPoint), Minitab, Cisco packet tracer, SPSS, Java.
- Foreign Languages: English (Speak, Read & Write), Hindi (Speak), Chinese (Moderate Speak)

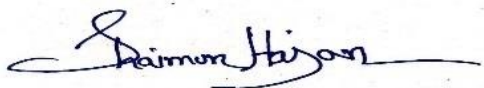
**Personal Details :**

Father's Name : Md. Abdul Bari  
Mother's Name : Most. Shanjida Siddiqua  
Date of Birth : August 30, 1997  
Marital Status : Unmarried  
Nationality : Bangladeshi  
National Id No. : 4651526263  
Religion : Islam  
Passport No : BL0371603

**References :**

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