

MD. FOKHRUL ISLAM SIKDAR

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Age : 26.04 Years (17-02-1992)
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Father's Name : Md.Faruk Ahmed Sikdar
Mother's Name : Mst. Runa Begum
Mailing Address: Bahubal Greenland R/A, Shahporan, Khadimnagar, Sylhet-3103



Career Objective:

To use my academic merits, technical skills to work as part of a dynamic team where there is an opportunity to make significant contribution along with developing personal skills and build career in the field of work.

Core Proficiencies:

- Commercial awareness
- Team Management
- Social Media
- Digital Marketing
- Computers operating
- Branding the organization

Area of Interest:

Sales & Marketing, Inventory Management, Financial Planning and Strategy, Field visit, Digital Communication

Personal Attributes:

- Strong perception
- Excellent analytical skills
- Strong leadership and patience full skills
- Excellent interpersonal and communication skills
- Able to give the best result in pressure situations
- Excellent in presenting and make people understand
- Exceptional Communication skills in written and verbal both
- Strong ability to take decision in responsibility & Strong perception
- Ability to manage time and priorities workload to ensure efficient delivery of task

Academic qualification:

Exam Title	Major	Result	Institute/Board	Passing Year	Duration
MBA	Marketing	CGPA-3.46	Leading University, Sylhet.	2017	1 Year
BBA	Marketing	CGPA-2.84	Leading University, Sylhet.	2015	4 Years
HSC	Business Studies	GPA- 3.10	Sylhet Board	2011	2 Years
SSC	Humanities	GPA- 3.13	Sylhet Board	2009	2 Years

Internship:

SBAC Bank Ltd.

Location: Islampur Branch, Sylhet.

Department: General Banking

Duration: 3 months

Training/ Workshop summary:

- **Training in Front Office Management** from **Journeymakerjobs.com**, Sylhet for **one day**.

- **Training in Computer Office Application** from **Shahjalal Technical Training Center**, Sylhet for **three Months**.

Extra-Curricular Activities:

- **Participated** in **programs** and **events**.
- Former **Joint Organizer** at **Leading University Banned Community**, A Musical Band.
- Former **Executive Member** at **Leading University Photographic Society**.

Language proficiency:

Bengali: Native proficiency
English: Professional working proficiency
Hindi : Professional working proficiency

Technical Skills:

- **Computer Skills:** MS Office, Internet, Email & also able to type in **English** with the speed of **25-30 WPM** (95% accuracy)
- Able to use **Search Engine** and the World Wide Web to gather and organize information and data also able to manage and implement **Social Media** campaigns.

References:

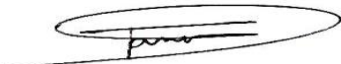
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Declaration & Authenticity:

I do hereby declare that the information given above is true of my knowledge.

Yours faithfully,



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(MD. FOKHRUL ISLAM SIKDAR)