

MD. GOLAM RABBANI

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Career Objective:

Wishing to face the challenges of technical & managerial issue.

Special Qualification:

- Root Cause Problem Solving (using 5W2H, Fish-Bone Diagram)
- Team work (Brainstorming)
- Six-sigma Management
- Total Productive Maintenance (TPM)
- Total Quality Management (TQM)
- Internal Auditor of ISO 13485:2016 QMS

Employment History:

Total Year of Experience : 3.5 Year(s)

1. Senior Engineer - Production (December 15, 2016 - Continuing)

United Surgical Limited. (An orthopedic Footwear manufacturer export oriented multinational company)

Company Location : Kadda, Gazipur Chawrasta, Gazipur

Department: Production

Duties/Responsibilities:

- Prepare production planning according to approved manufacturing order and production capacity to meet the shipment deadline and execute it.
- Ensure the optimum utilization of organization resources (man, machine, materials) and minimize the Change-over time
- Ensure properly that every work is done according to Work Card & SOP.
- Ensure the day to day standard output with maintaining Quality Standard.
- Guide the Plastic Injection Moulding Machine section too and ensure the maximum utilization of Plastic Injection Moulding Machines (like minimization of changeover time (**SMED**)) .
- Establish the production target periodically of each section.
- Keep the update status of availability of required raw materials in Warehouse for running the production smoothly.
- Implement the Industrial Engineering Tools like **Work Study, Line Balancing, Kaizen, SMED, POKA YOKE, JIT, PDCA** cycle, **FMEA, DMAIC** model, non-value added time reduction, WIP reduction, Total Quality Management (**TQM**), Statistical Process Control (**SPC**) (currently applying in Gluing Section) 6446 PPM defect reduced after applying SPC, Overall Equipment Efficiency (**OEE**) calculation, Ergonomics etc.
- Minimize the 7 Wastages and improve the productivity.
- Maintain 5S philosophy in shop floor.
- Ensure the safety issue in Shop floor and provide PPE as necessary.
- Guide the subordinate, train them according to training Needs Matrix & keep the Training records and evaluate them periodically.
- Present Production related report in monthly **Scorecard meeting**.
- Co-ordinate with cross functional team like Quality Assurance team, Maintenance department, Supply Chain department & Warehouse for smooth production and attend the daily "**Quality Circle (QC)**" meeting and take proper Corrective & Preventive action to avoid the recurrence of quality defects as well as to increase the "**Right First Time (RFT)**" rate.
- Identify opportunities for continuous improvement of system, process and practices taking into account cost reduction and productivity improvement.
- Prepare production related reports (like Daily, Monthly & Manufacturing Order wise Production Report; Raw Material Consumption & Variance Report comparing with Raw Material Master Budget etc.) as well as to maintain production related documents according to **ISO 13485 : 2016 Quality Management System (QMS) standard**.

2. Trainee Engineer-Production (March 3, 2016 - December 14, 2016)

RFL Group

Company Location : Kaligonj, Gazipur

Department: Production

Duties/Responsibilities:

- Prepare production planning according to market demand and production capacity and execute it.
- Minimize the Change - Over Time of mould to improve productivity.
- Ensure the proper Housekeeping in shop floor.
- Prepare and submit the monthly inventory report of Raw Materials, Work- In process and finished goods.
- Ensure the safety issue in shop floor.
- To ensure the daily production target with maintaining proper quality.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.Sc. in Industrial & Production Engineering	Industrial Eng & Production	Rajshahi University of Engineering and Technology	CGPA:3.09 out of 4	2016	4
HSC	Science	Daudpur Degree College, Dinajpur	CGPA:5 out of 5	2010	2
SSC	Science	Jankipur High School, Rangpur	CGPA:5 out of 5	2008	2

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Total Productive Maintenance (TPM)	Concept of TPM, uses of different tools of TPM etc	Bangladesh - Japan Training Institute	Bangladesh	Dhaka	2019	1 day
Developing Supervisory Skills	Differents types of Skills that need to be a good leader, Competency framework etc.	Bangladesh - Japan Training Institute (BJTI)	Bangladesh	Dhaka	2018	1 day
Total Quality Management (TQM)	Concept of TQM, uses of different tools of TQM etc. (Trainer: A Japanese Quality Guru and member of committee of Deming Prize,Japan)	Bangladesh - Japan Training Institute	Bangladesh	Dhaka	2018	1 day
Internal Auditor of ISO 13485:2016 Quality Management System	Risk Management, Different aspect of ISO 13485:2016 QMS, How to do internal audit, etc.	British Standard Institute (BSI), India	Bangladesh	Dhaka	2018	2 days
Fire Safety	Fire Fighting, Fire Prevention, Rescue & First Aid Training	Bangladesh Fire service & Civil Defence Directorate	Bangladesh	Gazipur	2017	2 days

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> Total Quality Management (TQM) Six-Sigma Management Microsoft Office package Statistical Process Control 	At present applying the Statistical Process Control (SPC) in Gluing section. Uses of tools of Total Quality Management (TQM). Application of Six-Sigma management. MS word, MS excel, MS Power Point, MS Outlook, MS Visio. MS Project.

Extra Curricular Activities:

- * Ex-Active Member of " British Council Active Citizens Youth Leadership Program" Guided by British Council
- * Ex-Organizing Member of "RUET English Club" , RUET
- * Ex-Active Member of "Greater Rangpur Zilla Student Association" in RUET

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	Medium	Medium	Medium

Personal Details :

Father's Name : Md. Abdul Aziz
 Mother's Name : Mst. Shahnaj Begum
 Date of Birth : September 10, 1992
 Gender : Male
 Marital Status : Single
 Nationality : Bangladeshi
 National Id No. : 19928515872000067
 Religion : Islam
 Permanent Address : Village: Sontospur, Post: Gopalpur, Thana: Mithapukur, District: Rangpur
 Current Location : Dhaka

Reference (s):

	Reference: 01	Reference: 02
Name	: Md. Asadujjaman	Nur Akter Jaman Shopon
Organization	: Rajshahi University of Engineering & Technology	EPIC Group.
Designation	: Lecturer	Asst. Manager, Process Excellence and Engineering,
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Relation	: Academic	Others