

## Mohammad. Sakhawath Sufian Sakir

Contact:

House# Agroni 141, Londoni Road, East Subidbazar, Sylhet.

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### Career Objective

I am strongly committed to effectively and efficiently utilize my educational and leadership skill, competence, adaptability and sincerity to attain organizational goal and create mutual benefit.

### Education

<b>Master of Business Administration (MBA)</b> (Passing Year: 2018)	North East University Bangladesh, Sylhet Department of Business Administration Major in: <b>Human Resource Management</b> CGPA- <b>3.91</b> out of <b>4.0</b>
<b>Bachelor of Business Administration (BBA)</b> (Passing Year: 2017)	North East University Bangladesh, Sylhet Department of Business Administration Major in: <b>Marketing</b> CGPA- <b>3.63</b> out of <b>4.00</b>
<b>Higher Secondary Certificate</b> (Passing Year: 2013)	Institute: Sylhet Commerce College, Sylhet Group: Business Studies Board: Sylhet GPA: <b>5.00</b> out of <b>5.00</b>
<b>Secondary School Certificate</b> (Passing Year: 2011)	Institute: Natural Gas Fertilizer Factory School, Sylhet Group: Business Studies Board: Sylhet GPA: <b>4.94</b> out of <b>5.00</b>

### Working Experience

Worked as a **Customer Service Manager** at **Grameenphone** Limited from 28 February 2019 to **Present**.

Worked as an Intern in **Trust Bank Limited, Sylhet Corporate Branch** during 15 October 2017 to 15 January 2018.

### Awards and Honours

- Achieved Government General Scholarship on the basis of SSC Result

### Workshops and Seminars

- Workshop on “**Conquer your Career**” organized by **Gradate Development Network, SUST**

- Workshop on “Skill Development with 10 Minute School” organized by Association of Business Administration Students, Sylhet.
- Workshop on “Sketch Your Corporate Career” Organization By Journeymakerjobs.com

### Extra Curriculum Activity's

#### Execute Member

North East University Bangladesh Business Seminar Library

1 January 15 to 31 December 2015

#### General Secretary

Unity Social Organization

7 July 2016 to Present

### Technical Skills

- **Application Program:** MS Office (Word, Excel, Power Point), SPSS.

### Communication Skills

- **Language:** Fluent in both Bangla and English language

### Personal Information

**Father's Name** : Mohammod Abu Sufian

**Mother's Name** : Shithara Begum

**Date of Birth** : 19 November 1994

**Gender** : Male

**Marital Status** : Single

**Religion** : Islam

**Nationality** : Bangladeshi

**National ID No.** : 19949110870000176

**Permanent Address:** Village: Muslimabad, P.O: Muslimabad, P.S: Balagonj, Dist: Sylhet.

### References

#### Professor Dr. Tofayel Ahmed

Head, Department of Business Administration

Dean, School of Business

North East University Bangladesh, Sylhet.

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E-mail: Tofayelahmedneub@gmail.com

#### Md. Mizanur Rahman

Lecturer,

Department of Business Administration

North East University Bangladesh, Sylhet.

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I do hereby ensure that the above all information is true to my best knowledge.

Sincere,



(Mohammad Sakhawath Sufian Sakir)

**Date:**