

Md Mustafizur Rahman

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CAREER OBJECTIVE

Seeking a challenging career to develop and enhance my skills and experiences. I would like to work in an environment demanding hard work, innovativeness and technical knowledge and offer opportunities to learn something effective in planning, organizing and marketing.

WORK EXPERIENCES

☐ Intern at Nestle Bangladesh Limited from 15th November 2017 to 17th September 2018.

Job Responsibility:

1. Making daily, monthly and quarterly plan for secondary and primary sales.
2. Leading the sales force for acquiring organizational goals and volume targets.
3. Maintaining relationships with the distributors and other stake-holders.
4. Regular visiting appointed area to meet the existing and potential markets.
5. Creating potential market by contracting, meeting and making deal for business
6. Trying to keep a steady growth as the company blueprint.

ACHIVEMENTS at Nestle Bangladesh Limited

- ☐ Achieved tow 'GreatNess' card based on performance.
- ☐ Placed fiveNescafe KIOSK at DMC & Islami Hospital at Dhaka.
- ☐ Placed Nescafe Vending machine at different renowned institutions & restaurants in Dhaka.
- ☐ Started two operations of AKJ (Amra Korbo Joy) at Saydabad & Gulisthan in dhaka.
- ☐ Created new markets for Maggi foods, Nescafe 200gm stabile and Coffee mate.

ORGANIZATIONAL / EXTRA CURRICULAR ACTIVITIES

☐ General Secretary at SUST CAREER CLUB, Central Executive Committee 2016-17.

Job Responsibility:

1. Provide supportive leadership
 2. Perform club administration
 3. Recruit and retain members
 4. Plan strategy and set goals
 5. Team Management
- ☐ President at Association of Business Administration, SUST 2018-19.
 - ☐ Office Secretary at SUST CAREER CLUB, Central Executive Committee 2015-16.
 - ☐ Communication & Event Manager at Youth Carnival-YC from August 2016 to till now.
 - ☐ Co-convener of Central RAG Celebration Program 2017, SUST.
 - ☐ Chief Coordinator & Advisor at Sultanshahi Youth Development Forum, Gopalganj.
 - ☐ Chief Coordinator at Poor Development Fund, Paikkandi Union, Gopalganj.
 - ☐ Sylhet Divisional organizer of "LETS TALK" (Sajeed Wajed Joy, advisor to PM).
 - ☐ Basic Leadership Trainee, Development of Youth Department, Peoples Republic of Bangladesh. May 2011 to August 2011

ACHIEVEMENTS

- ☐ Awarded “The Best Team Leader & Organizer”, Robi Youth Fest 2017.
- ☐ Became Runner Up on “Inter Department Cricket Tournament-2016” at SUST.
- ☐ Founder at Poor Development Fund, Paikkandi Union, Gopalganj.
- ☐ Founder at Sultanshahi Youth Development Forum, Gopalganj.

EXPIENCES

- ☐ Worked as a Marketing Executive at XEONLINK Digital Technologies.
- ☐ Worked with GP and Robi for Promotional Activities.
- ☐ Divisional Organizer at Robi Youth Fest 2017
- ☐ Worked as Volunteer at “World Largest Science Lab Class” Kuliarchar, Kishorganj.
- ☐ Worked as Volunteer at Sonchalon & Donate Blood for 15th times.
- ☐ Organized Bdjobs.com Campus Career Festival in 2016 & 2017 at SUST.

EDUCATIONAL QUALIFICATIONS

Degree	Major	Institution/Board	Completion Year	Result
Masters of Business Administration (MBA)	Marketing	Shahjalal University of Science & Technology (SUST)	Running	Not published yet.
Bachelor of Business Administration (BBA)	Marketing	Shahjalal University of Science & Technology (SUST)	2016	3.65 out of 4
Higher Secondary School Certificate (HSC)	Humanities	Dhaka Board	2011	4.60 out of 5
Secondary School Certificate (SSC)	Science	Dhaka Board	2009	4.63 out of 5

TRANING/WORKSHOP

- ☐ Workshop on “Creativity”, 2017 Conducted by Bangladesh Brand Forum.
- ☐ Workshop on “Crash Course on Presentation” Organized by Department of Business Administration, SUST.
- ☐ Workshop on “C.V. Writing & Interview Skill”, 2016 conducted by Corporate Ask..
- ☐ Workshop on “Time Management”, 2013 conducted by Diplomat Nasim Ferdous.
- ☐ BYLC Youth Leadership Summit-2015, Delegates of SUST.

COMPUTER LITERACY

- ☐ **Operating System**
Windows XP, 7
- ☐ **Application Program**
MS Office suite (2003, 2007, 2010)
- ☐ **Website developing**
HTML

LANGUAGE PROFICIENCY

Have a very good communicative skill in Bangla, English and Hindi language.

INTERESTS

- ☐ Sports
- ☐ Organizing
- ☐ Voluntary Activities
- ☐ Reading Books
- ☐ Watching Movie
- ☐ Traveling

PERSONAL DETAIL

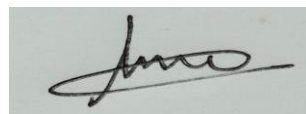
Father's Name : Md Matiar Rahman
Mother's Name : Mina Begum
Permanent address : Sultanshahi, Gopalganj sadar, Gopalganj.
Date of Birth : 10th November, 1992
Nationality : Bangladeshi (By Birth)
Marital Status : Single

References

Prof Dr. Mosaddek Ahmed Chowdhury
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Shahjalal University of Science & Technology, Sylhet.
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I, hereby announce that, all of the information provided above is authentic from the top to bottom to the best of my knowledge.



(Md Mustafizur Rahman)