

## *Resume Of*

# **MD. MUSTAK HOSSAIN**

## **Contact Address :**

Village : Dhaminkour, Post : Machmail, Bagmara, Rajshahi

Cell: +8801751-383477

Gmail: mustak01751@gmail.com



## **Career Objectives**

- To work for an organization which provides me the opportunity to improve my skills and knowledge along with the organization objective.
- Having strong minded to present my integrity, efficiency, and sincerity to the best of my ability.
- To develop my interpersonal communication skills and analytical ability.

## **Educational Attainment**

<b>Exam Title</b>	<b>Concentration/ Major</b>	<b>Institute</b>	<b>University/ Board</b>	<b>Result</b>	<b>Passing Year</b>
Masters	Accounting	Rajshahi College	National University	CGPA 2.98	2017
Honours	Accounting	Rajshahi College	National University	CGPA 3.15	2016
HSC	Business Studies	Machmoil Degree College	Rajshahi	GPA 4.60	2012
SSC	Business Studies	Machmoil High School	Rajshahi	GPA 4.63	2010

## **Personal Attributes**

- A strong commitment to the values and principles of the organization. .
- Willingness and ability to co-operate with others and work in a participatory manner to achieve established goals.
- Ability to work independently as well as a team member.
- Eagerness to learn anything new and flair to travel in pursuit of knowledge.
- Adaptable, flexible, proactive and innovative.
- Ability to take pressure in the form of occasional long hours and tight deadlines.
- High leadership skill.

## **Computer Skills**

- Well runner of Microsoft office (Ms word, Power point, Excel)
- Operating System : windows XP, 7/8/10.
- Internet Browsing, E-mailing & Social Networking

## **Language Proficiency**

- Written and verbal communication ability in English and Bengali.
- Able communicate with both technical and non-technical levels.

## Personal Details

**Name** : **Md. Mustak Hossain**  
Father's Name : Md. Nozer Ali  
Mother's Name : Mt. Kulsum Bibi  
Present Address : Village : Dhaminkour , Post : Machmail, Bagmara, Rajshahi  
Permanent Address : Village : Dhaminkour , Post : Machmail, Bagmara, Rajshahi  
Date of Birth : 18/08/1994  
NID no : 1994811129400009  
Religion : Islam  
Gender : Male  
Nationality : Bangladeshi  
Marital Status : Unmarried  
Hight : 5 Fit 8 Inchi  
Weight : 62 kg  
Blood Group : A+

## Reference

**1.Mohammad Saifuddin**  
Senior Officer  
Social Islami Bank  
Rajshahi Sodar, Rajshahi  
Mobile no: 01723-057380

**2. Md Zahurul Islam**  
AGM (Maintenance)  
Nice Fabrics  
Mawna, sreepur, Gazipur  
Mobile no: 01709994832

## Declaration

I do hereby declare that the above information is true and correct to the best of my Knowledge. I realize that any intentional misstatement described herein, results me in disqualification if engaged.

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( **Md. Mustak Hossain**)

Date: