

CURRICULUM VITAE OF RUMAN AHMED



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Career Objective:

To obtain a position in the field of honorable job to make a strong contribution to organization goal through continued development of professional skills to build up career that would provide opportunity for quality education.

Education Qualification

B.A (Hon`s)

Institute : North East University
Sub : English
Session : Summer 2016
Result : 3rd year running

Higher Secondary Certificate Examination(H.S.C)

Institute : Jagannathpur Degree College
Board : Sylhet
Group : Commerce
Passing Year : 2015
Result : G.P.A- 3.42 (Out of GPA-5.00)

Secondary School Certificate Examination(S.S.C)

Institute : Abdul Khalik High School
Board : Sylhet
Group : Humanities
Passing Year : 2013
Result : G.P.A- 3.64 (Out of GPA-5.00)

Communication Skill

Bengali is the first language, Have strong proficiency in writing.
Spoken, listening and writing skill in English as the second language.

Computer Skill

- Application tools: Microsoft office (Word, Excel, Power point etc).
- Operating system: Windows 2007, 2008, 2010 etc.
- Others: Internet browsing, E-mailing, Web searching.

Strength

- Willing to work hard necessary to develop career.
- Smiling Approach.
- Communication skill.
- Honest, Sincere, Responsible, Punctual to learn and take challenges.

Experience

- I work as a Sales Manager of Cloths Shop 1 year.
- I work as a Sales Executive of Till Rolls Call Center (As a member of London Till Rolls Call Center Based On 74 Ben Johnson Rd London,E1 3NN) as date 01.04.2018 to Till Now.

Personal Details

Name	: Ruman Ahmed
Father's Name	: Abdul Miah
Mother's Name	: Aleya Begum
Date of Birth	: 12/09/1996
NID	: 1911997482
Present Address	: House no: 2/28,Easteran Plaza, Amborkhana, Sylhet
Permanent Address	: Vill- Dusthopur, Thana – Jagannathpur.
Gender	: Male
Religion	: Islam
Marital Status	: Unmarried
Blood Group	: A ⁽⁺⁾
Nationality	: Bangladeshi (By birth)

Certification

I certify that my information is true and completed.



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Ruman Ahmed

Date: 13.05.2019