

# RESUME OF

## Siful Islam

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### WORK EXPERIENCE

6 Years

### AGE

29 Years 7 Months

### ABOUT ME

*To work with dedication for any organization that best caters my talent. I have been interest in that area of profession where. I can make worth use of my potentiality.*



### Education

#### Bsc in Computer (3 Year)

Session : 2012-2014  
Subject : B.Sc. in Computer Science & Engineering (CSC)  
Result : CGPA-3.32 (Under 4.00)  
Institute : Darul Ihsan University, Uttara Dhaka.

#### Diploma in Computer (4 Years Course) :

Session : 2005-2006  
Subject : Computer  
Board : Bangladesh Technical Education board  
Result : 2.86 (Under 4.00)  
Institute : Ideal Institution of Science & Technology-(IIST).  
Faramgate, Dhaka.

#### SSC (Secondary School Certificate) -2004

Subject : Electrical  
Result : 2.95 (GPA)  
Board : Bangladesh Technical Education board  
School : Patharia Chotalekha High School.  
Barlekha, Moulvibazar.



### Personal Details

Father's Name : Hazi Ataur Rahman  
Mother's Name : Mrs. Surotun Nahar  
Date of Birth : 07/08/1988.  
Nationality : Bangladeshi by birth  
Religion : Islam  
Marital Status : Married  
Permanent Address : Village- Barlekha, P.O- Barlekha,  
P.S- Barlekha, Dist.- Moulvibazar.  
Present Address : Payra-124, Dargamaholla, Sylhet



## Work Experience



- **Upazila E-Center Entrepreneur**  
Barlekha, Moulvibazar.  
Computer Teacher & Literacy/Office/Graphics/Hardware &  
Internet Program Organizer.  
Since: 26<sup>th</sup> December 2010 to 01<sup>st</sup> January 2013.
- **Upazila Info Technician**  
Info Sarkar Project-II  
Barlekha, Moulvibazar.  
Since: 01/02/2013 To 01/09/2016.



## Trained Performance

- **Daffodil University of Bangladesh (DIIT)**  
Web Page Designe.  
Dhaka,Bangladesh.
- **MC TEC Computer**  
Completed Computer Hardware Servicing Course.  
40 New Elephant Road. Dhaka.
- **Bangladesh Computer Council**  
Offline Office Networking  
E block, Upashor, Sylhet,
- **Access Router Installation Training**  
HUAWEI University (CMEC)  
Training Location Bangladesh



## Computer Skills

-  **MS. Office**
-  **Graphics**
-  **Video Editing**
-  **Hardware**
-  **Networking**
-  **Web Page Designee**
-  **Computer Typing**



## Computer Proficiency

- 🔗 **Internet** : Email, Data upload, Download, YouTube channel Management, Email Marketing, Video Marketing, Facebook Marketing.
- 🔗 **Data Entry** : Data entry online or offline.
- 🔗 **Excel** : Salary Sheet, Greed Sheet, Exam Result, Commission & All Calculation working on using Excel.
- 🔗 **Graphics** : Photo Edit, Digital Banner Design, Cover Design Etc. using on Adobe Photoshop
- 🔗 **Video Editing** : Video Shorting, Sound Change, Movie, Drama, Short film, Outdoor/Indoor Program Video, Birthday Video, Still Photo Video Slide & Marriage Video Editing on Adobe Primer.
- 🔗 **Hardware** : Operating System Setup, PC Assembling, Troubleshoot, Parts Replace & Software Solution.
- 🔗 **Networking** : LAN – LAN & Cable Switching, Sharing Pc, Sharing Printer, & Internet connection sharing.
- 🔗 **Computer Typing** : Agreement, Graphs, Math Question, MCQ Question, Magazine, Newspaper, Drama Script Etc.  
Bangla – 50 word per minute, English- 65 word per minute



## Driving Experience

- 🔗 Motor Cycle & Car Driving



## Languages

- 🔗 Bangla- Best
- 🔗 English- Good
- 🔗 Hindi- Only Speaking

## Declaration

I, Siful Islam, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.



Siful Islam