

SUDIP SINGHO

Sylhet, Bangladesh

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PROFILE

A Computer Science student with strong computer skills and a keen eye for detail. Proficient in Microsoft Office and data management, with good problem-solving and organizational abilities. Able to handle administrative tasks efficiently and work both independently and as part of a team to ensure smooth operations.

SKILLS

- **Programming Languages:** C Programming, Java, Python, PHP, SQL Database
- **Web Technologies:** HTML, CSS, BOOTSTRAP, Web Services, Web Development
- **Tools & Platforms:** Figma, Microsoft Office, UI Design, Adobe Photoshop
- **Testing & QA:** Software Testing, Software Quality Assurance
- **Soft Skills:** Communication Skills, Client Management, Customer Relationship Management

PROJECTS

Bengal Tandoori Restaurant <i>Freelance</i> <ul style="list-style-type: none">• Designed and developed a responsive restaurant website with an intuitive UI	Mar 2024 - Feb 2025
BornToDeath - Automatic Documentation System URL <i>North East University Bangladesh</i> <ul style="list-style-type: none">• Developed an automated documentation system to streamline data management.	Jan 2024 - Dec 2024
Club Management System URL <i>North East University Bangladesh</i> <ul style="list-style-type: none">• Built a web-based platform for managing university club activities.	Jun 2024 - Dec 2024
E_SHIKHON (E-learning Platform) URL <i>North East University Bangladesh</i> <ul style="list-style-type: none">• Developed an interactive e-learning system for students and teachers.	Jan 2024 - Jun 2024
SkillSprint - Freelancing Website URL <i>North East University Bangladesh</i> <ul style="list-style-type: none">• Created a freelancing marketplace connecting clients with skilled professionals.	Nov 2023 - Apr 2024

WORK EXPERIENCE

London Executive Airportstars LTD <i>Junior Executive</i> <ul style="list-style-type: none">• Managing daily administrative tasks and client interactions, improving client satisfaction and operational efficiency• Handling documentation and assisted in travel-related inquiries, ensuring accurate records and enhancing customer service• Collaborating with UK-based teams on operational planning, enhancing project coordination and execution	Apr 2025 - Present
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EDUCATION

North East University Bangladesh <i>BSc in Computer Science and Engineering (CSE) (GPA: 3.45 (CGPA))</i>	Jan 2021 - Dec 2024 <i>Sylhet</i>
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CERTIFICATIONS

- **PHP with MySQL: Build 7 PHP and MySQL Projects:** Udemy (Mar 2025)
Credential: <https://www.udemy.com/certificate/UC-b5252986-5eab-45ae-b34a-1b5564036ca9/>
- **SQL (Intermediate):** HackerRank (Mar 2025)
Credential: <https://www.hackerrank.com/certificates/f17d4b9c5aab>

PARTICIPATIONS

- **Hackathon** | TECH STROM - 5
Leading University
2024
- **Capsule Trg. 2** | Bangladesh National Cadet Corps
Mainamati Regiment BNCC Comilla
2017

LANGUAGES

- English (Fluent)
- Bangla (Fluent)
- Hindi (Conversational)