

Imranur Rahman  
79 Kuarpar, Sylhet-3100, Sylhet.

Managing Director,  
Staff India  
10.08.2019

Dear Sir/Ma'am,  
Greetings.

I am expressing my earnest desire to be a part of your growing reputed institution by applying for the role of Virtual Assistant Call Support, currently being advertised on Thousand Careers. Please find attached my CV for your consideration.

I am Imranur Rahman, already completed my undergraduate studies in the discipline of Agricultural Engineering and Technology, Sylhet Agricultural University..

I am determined to start my career in the IT sector. There are two primary reasons that drive me to choose IT sector. Firstly, we the students of Agricultural Engineer have very limited opportunity in Bangladesh. Thereupon, I must have to move to another field. Secondly, and most importantly, I would like to keep pace with future changes. For instance, we all know about the future prospects of Artificial Intelligence which will replace repetitive jobs as well as white-collar tasks in most of the fields. As a conscious learner, I can see the future prospects of IT industry in Bangladesh. It makes me determined to start my career in this field. I believe I may unleash my potential to contribute in this field.

Regarding my credentials, I have been working as a part time teacher for some years. It helps me immensely to understand how to approach a problem that makes me realize the significance of critical thinking ability to get the answer of any queries. The Language Proficiency Test (IELTS) as well as working in an International Call Centre helped me a lot in communication skills.

I am confident that I can bring this level of expertise with me to your organization and help your company builds upon their reputation as a Virtual Assistant. Truth to be told, I do not consider myself the best one, however, I believe in my dedication and determined to prove myself. I believe my contribution will have an immediate impact on the business.

Thank you for your time and consideration. I look forward to meeting with you to discuss my application further.

Yours Sincerely,

Imranur Rahman

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