

19 October, 2018

To

The Managing Director

Staff India

Subject: Prayer for the post of Marketing Officer.

Dear Sir,

With response to your advertisement I am applying for the post of Marketing Officer in your company. I want to offer myself as a candidate for the same.

I have enclosed a resume for your review. I am very interested in further discussing my career prospects with you.

Thanking you in advance for your consideration.

Sincerely,

Md. Tanvir Ahmed