

ADIL ASHRAF SIDDIKEE

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The Human Resource Department,
StaffIndia,
Shahjalal Uposhohor, Sylhet.

Subject: Application for the post of “IT Executive”.

Sir,

With due respectfully, I beg to state that I have an application for the post of "IT Executive" in response to your recent advertisement in the bdjobs.com. My education and training make me an ideal candidate for this position. In particular, my study of “Diploma in Computer Science /Networking Technologies” and my vendor certifications (MCP & MCSA) have given me a solid background so that I can perform all the activities of the assigned office. I am eager to contribute my enthusiasm and up-to-date skills to the StaffIndia team.

My enclosed curriculum vitae outline further details of my greatest accomplishments. I would greatly appreciate the opportunity to work with and learn from you and your talented team.

May, I therefore pray and hope that you would be kind enough to grant my application and oblige thereby.

Yours sincerely,

Adil Ashraf Siddikee