



Jubayer Ahmad

 House No-25, Road No-2, Sector-9, Uttara, Dhaka

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Date of Birth: October 30, 1992

Nationality: Bangladeshi



Objective

Organized and motivated Business Graduate looking for a high growth opportunity in company providing a good working environment along with suitable opportunities of career development.

Educational Qualifications

MBA (Major in HRM)

Metropolitan University, Sylhet

CGPA: 3.52 on a scale of **4.00**

2016-2017

BBA (Major in Management)

Metropolitan University, Sylhet

CGPA: 3.57 on a scale of **4.00**

2012-2015

Higher Secondary Certificate, Business Studies

Sylhet Model School & College

CGPA: 3.70 on a scale of **5.00**

2010-2011

Secondary School Certificate, Humanities Group

Inathganj High School

CGPA: 3.38 on a scale of **5.00**

2005-2009

Internship :

Organization: FIVDB (NGO)

Address: Khadimnagar, Sylhet

Duration: October 01, 2015 to December 31, 2015

Key Responsibilities:

Client support, Office Assistance, Debt Collection

Computer Knowledge

- Able to prepare documents with MS Office
- Good knowledge on Internet browsing and e-mail.

Language Proficiency

- Bengali
- English

Extra Curricular Activities

- Member of MU Business Club
- Former Senior Vice President of Metropolitan University Sports Club
- Organizer of Different Events at University

Training

- **Title** : Be a Supply Chain Leader
- **Duration** : 5 Hours
- **Institute** : Bangladesh Supply Chain Society & Metropolitan University, Sylhet

Work Experience

- Former brand promoter of Granton Multinational Company
- Brand promoter of Kazi and Kazi Tea Estate at event of ICC t20 World Cup 2014
- Former Operational Manager at Friends Medical Store

Self- Assessment

- Strong desires for leading an honest life with dignity.
- Aspiration to build a career showing superior performance.
- Energetic, Sincere, Hard working, Honest and Dutiful.
- Ability to work individually or in a group.
- Ability to work under pressure.

References

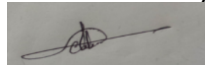
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Declaration

I hereby, declare that all the information provided here are correct and complete.

Yours Sincerely,



Jubayer Ahmad

Date: 03/02/18