

DABASHISH DAS GUPTA

Address: Dilips House, Vill: Titorbari, P.O: Golapganj, P.S: Golapganj, Dis: Sylhet.,
Gopalgannj, Golapganj, Sylhet 3160
Mobile No 1: 01820846163
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Career Objective:

Aim to work creatively in a competitive and challenging working environment with strong responsibility and commitment where job satisfaction and career development will be provided.

Special Qualification:

*Leadership skill and working capability in group and individual working condition.*Goal oriented hard working ability, like to take and meet challenge.*enthusiastic, self motivated, industrious and punctual.*adoptive to new technology.

Employment History:

Total Year of Experience : 3.7 Year(s)

1. Accounts officer (December 1, 2017 - Continuing)

Tamam PVC

Company Location : Mendibagh, Sylhet

Duties/Responsibilities:

Prepares asset, liability, and capital account entries by compiling and analyzing account information. Documents financial transactions by entering account information. Recommends financial actions by analyzing accounting options.

2. Virtual Assistant (January 2, 2016 - August 31, 2017)

Staff India

Company Location : Uposhohor, Sylhet

Duties/Responsibilities:

* Web Monitoring * Team Leader * Ensure proper use of office equipment and troubleshoot malfunctions

3. Junior Officer (May 1, 2014 - August 31, 2014)

Lanka Bangla Finance

Company Location : Mirboxtula, Sylhet

Duties/Responsibilities:

Meeting with clients to discuss financial goals, investment timelines and risk tolerance. Recommending financial services and products to meet client needs. These might include insurance policies, credit cards, checking accounts, loans, mutual funds and stocks.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Masters of Business Administration (MBA)	Finance	Leading University, Sylhet	CGPA:3.14 out of 4	2019	2

Bachelor of Science (BSc)	Computer Science & Engineering	Sylhet International University, Sylhet	CGPA:3.16 out of 4	2013	4
HSC	Science	M.C.Academy (School & College)	CGPA:3.6 out of 5	2008	2008
SSC	Science	M.C.Academy (School & College)	CGPA:3.94 out of 5	2006	-

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Preferred Job Category : Accounting/Finance, General Management/Admin, IT/Telecommunication, Data Entry/Computer Operator, Graphic Designer, Other Special Skilled Jobs
Preferred District : Anywhere in Bangladesh.
Preferred Organization Types : Banks, Insurance, Leasing, Telecommunication, IT Enabled Service, BPO/ Data Entry Firm, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, NGO, Multinational Companies, Direct Selling/Marketing Service Company

Personal Details :

Father's Name : Dilip Das Gupta
Mother's Name : Reba Rani Das Gupta
Date of Birth : December 1, 1990
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
National Id No. : 19909123805000057
Religion : Sonaton
Permanent Address : Dilips House, Vill: Ticorbari, P.O: Golapganj, P.S: Golapganj, Dis: Sylhet., Gopalgannj, Golapganj, Sylhet 3160
Current Location : Sylhet

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Sushanta Acharjee	Subrata Kumar Dey
Organization	: Sylhet International Univesity	Bangladesh Krishi Bank
Designation	: Professor	Manager (SPO)
Address	: Shamimabad, Bagbari, College Rd, Sylhet 3100	Laldighirpar,Sylhet
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Relation	: Academic	Relative