

Last Updated : **July 24, 2018****DIPTA DHAR**

Address: 20/1, Koli Nir(ground Floor), Loharpara, Amberkhana, Sylhet
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**Career Objective:**

To obtain a responsible position through which I can utilize my knowledge, enhance my skills as well as can acquire the ability to face a high level of challenges.

Employment History:

Total Year of Experience : 1.3 Year(s)

1. **HR Assistant (July 24, 2018 - Continuing)**

Staff India

2. **Product Marketing Officer (February 14, 2017 - February 14, 2018)**

City Bank Ltd

Company Location : Bandar Bazar, Sylhet

Department: Retail Banking

Duties/Responsibilities:

Mortgage, Personal loan

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Master of Business Administration	Human Resource Management	Leading University, Sylhet	CGPA:3.8 out of 4	2017	1	60 Credit out of 63 Credit
Bachelor of Business Administration	Human Resource Management	Leading University, Sylhet	CGPA:3.88 out of 4	2015	4	BBA Certificate
HSC	Science	Moulvibazar Government college	CGPA:3.6 out of 5	2011	2	HSC Certificate
SSC	Science	Alhaj Abdul Moktadir Academy, Gayaspur	CGPA:4.81 out of 5	2009	2	SSC Certificate

Professional Qualification:

Certification	Institute	Location	From	To
Internship	NRB Commercial Bank	Munshibazar, Rajnagar, Moulvibazar	November 2, 2015	February 15, 2016

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Expected Salary : Tk. 20,000
 Preferred Job Category : Bank/Non-Bank Fin. Institution, Marketing/Sales
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization :
 Types

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none">• Consumer Durables - Sales & Marketing• Human Resource Management• Financial/ Banking service• Advertising & Promotion	<ol style="list-style-type: none">1. Strong analytical ability and communication skills.2. Comprehensive creative thinking and fast learning capacity.3. Efficient in teamwork and ready to accept challenges.

Extra Curricular Activities:

1. Former Publicity Secretary, Leading University Social Service Club. 2. Executive Member, Orpheus (A musical Banned of Leading University). 3. Joint Secretary, MGC Debating Club. 4. Former Group Leader of Scouts.(Alhaj Abdul Moktadir Academy,Rajnagar)

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father"s Name : Dipak Dhar
Mother"s Name : Bharati Dhar
Date of Birth : August 4, 1993
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Sonaton
Permanent Address : Chandbhag,Indeshwar-3117,Rajnagar,Moulvibazar
Current Location : Sylhet

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Tanvir Ahmad Torophder	Dr. Bashir Ahmed Bhuiyan
Organization	: Ministry of Foreign Affairs	Leading University, Sylhet
Designation	: Assistant Secretary Ministry of Foreign Affairs	Professor
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Relation	: Academic	Academic
