

Last Updated : **January 17, 2019**

## **ENAMUL HAFIZ LATIFEE**

Address: 5th Floor, 180/5 Noyatola, Boro Mogbazar, Dhaka, Shantinagr  
TSO, Ramna, Dhaka 1217  
Mobile : +8801841190567  
email:enamul.hafiz.sust@gmail.com



### **Career Objective:**

To create the momentum in an organization propelled with visionary leadership skills.

### **Career Summary:**

1. Program Manager, Market Development, Bangladesh Association of Software and Information Services (BASIS) (February 2017 to present)
2. Senior Assistant Secretary, Research and Development Cell, Bangladesh Knitwear and Manufacturers Association (August 2015- February, 2017). Project Inclusion: Researcher and Trainer, Skills for Employment Investment Program.

### **Special Qualification:**

1. Friendly with using STATA, SPSS and R Language.
2. Column writer.
3. Freelance Economist & Writer in online outsourcing website, Odesk.com.

### **Employment History:**

**Total Year of Experience : 10.4 Year(s)**

#### **1. Research Associate (Deputy Secretary) ( July 1, 2018 - Continuing)**

##### **Dhaka Chamber of Commerce and Industry (DCCI)**

Company Location : Motijheel, Dhaka

Department: Trade Facilitation

##### **Duties/Responsibilities:**

1. Analyzing bilateral, multilateral, and regional trade agreements.
2. Scrutinizing international trade flows, tariff and non-tariff barriers.

#### **2. Program Manager ( February 15, 2017 - June 30, 2018)**

##### **Bangladesh Association of Software and Information Services (BASIS)**

Company Location : BDBL Bhaban (5th Floor - West), 12 Kawran Bazar, Dhaka -1215

Department: Market Development

##### **Duties/Responsibilities:**

To provide with policy recommendations, representations, researches, and maintaining liaison with different organs of government and international communities, agencies, high commissions, and embassies.

#### **3. Senior Assistant Secretary ( August 16, 2015 - February 11, 2017)**

**Bangladesh Knitwear Manufacturers and Exporters Association (BKMEA)**

Company Location : Planners Tower (3rd Floor) 13/A, Sonargaon Road Banglamotor, Dhaka

Department: Research and Development cell

**Duties/Responsibilities:**

Analyzing international trade;

Implementing WTO rules, regulations and applications;

Conducting power and energy sector analysis;

Representing BKMEA at national and international meetings, seminars and conferences;

Taking classes, exams and interviews under projects;

Handling quantitative and qualitative data analysis;

Drafting and writing letters, speeches and columns for publications and public oral orientations.

**4. Brand Model ( June 1, 2013 - June 30, 2014)**

**Signature BD**

Company Location : Skylark Mak, Banani, Dhaka

**Duties/Responsibilities:**

Showcasing thus attending the photo shoots along with wearing their products being a brand model.

**5. Feature Editor ( January 10, 2012 - January 1, 2013)**

**Alpona Fashion Magazine**

Company Location : Upashahar, Sylhet

Department: Edotorial Body

**Duties/Responsibilities:**

Writing features in regular basis, whilst editing a portion of writings written by different writers and staff reporters too.

**6. Director ( May 1, 2010 - January 1, 2012)**

**Dreamz Event Management**

Company Location : Sunamganj Road, Amberkhana, Sylhet

Department: Management and Strategic Planning

**Duties/Responsibilities:**

1. Conducting market research thus producing new strategic plans based on the findings for accelerating the business growth.

2. Motivating and managing various groups, while handling any project.

3. Organizing seminars, conferences, weddings, concerts etc.

**7. Marketing Officer ( November 1, 2008 - February 15, 2012)**

**Hi- Tech Computer**

Company Location : Planet Araf, Zindabazar, Sylhet

Department: Sales and Marketing

**Duties/Responsibilities:**

Promoting all kinds of branded digital cameras, laptops, personal computers, computer related accessories such that printers, scanners, webcams etc towards the stationary shoppers, digital studios, corporate clients and individual customers by contacting them, moreover collecting the money from the sales too.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
MSS in Industrial Relations and Labour Studies	Industrial Relations	University of Dhaka	CGPA:3.56 out of 4	2016	1	-
Master of Social Science in Economics	Economics	Shahjalal University of Science & Technology	CGPA:3.41 out of 4	2014	1	CGPA 3.75 (75%-79%) out of 4 till Master 1st semester.
Bachelor of Social Science in Economics with Honors (4 Years- Honors)	Economics	Shahjalal University of Science & Technology	CGPA:3.59 out of 4	2013	4 years	One of the top 6 students.
HSC	Science	Murari Chand College, Sylhet	CGPA:4.2 out of 5	2008	2 years	-
SSC	Science	Blue Bird High School, Sylhet	CGPA:4.56 out of 5	2006	2 years	-

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Notification & Trade Policy Review of the WTO: Transparency Mechanism		WTO Cell, Ministry of Commerce, Bangladesh Secretariat	Bangladesh	CIRDAP	2019	3 days
Multilateral Trading System		WTO Cell, Ministry of Commerce, Bangladesh Secretariat	Bangladesh	CIRDAP, Dhaka	2018	3 days
WTO Sanitary & Phytosanitary and Technical Barriers to Trade Agreement		WTO Cell, Ministry of Commerce, Government of Bangladesh	Bangladesh	CIRDAP International Conference Centre	2018	3 days
Enhancing the Contribution of Preferential Trade Agreements to Inclusive and Equitable Trade		United Nations Economic and Social Commission for Asia and the Pacific (ESCAP)	Bangladesh		2017	2 days
Working with Foreign Trade Representative,		International Trade Centre SME Trade Academy	Bangladesh		2017	2 weeks
Training Program on Project Management and Planning		Bangladesh Knitwear Manufacturers and Exporters Association (BKMEA)	Bangladesh		2016	3 days
M. S. Office Training	Microsoft Word, Excel, Access, PowerPoint, Publisher.	Total Experts Solution	Bangladesh	Zindabazar, Sylhet	2012	3 months
Adobe Photoshop Training	Adobe Photoshop	Total Experts Solution	Bangladesh	Zindabazar, Sylhet	2012	3 months

### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 60000  
 Expected Salary : Tk. 15,000  
 Preferred Job Category : Bank/Non-Bank Fin. Institution, Research/Consultancy  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Organization Types : Banks, Insurance, University, College, Event Management, NGO, Multinational Companies, Newspaper/Magazine, Public Relation Companies, Embassies/Foreign Consulate, Airline, Research Organization

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>• Work Study</li> <li>• Data Analysis</li> <li>• Development Economics</li> <li>• Development Research</li> <li>• Market Research</li> <li>• Planning</li> <li>• Poverty Reduction</li> <li>• Survey</li> <li>• Liaison</li> <li>• Brand Communication</li> </ul>	1. Have a research paper titled `Consequences of Internet Usage among Students of the First Specialized Public Science and Technology University of Bangladesh: a Survey` in an international journal named ADRRI Journal, which has global impact factor. 2. Love to think with different topics which is subject to future research.

### **Extra Curricular Activities:**

1. Writing columns, 2. Reading books, 3. Listening to songs and musics, 4. Writing blogs, 5. Thinking beyond the level, 6. Motivating the depressed one, 7. Working to develop the life standard of slum people, 8. Playing outdoor and indoor games, 9. Reciting Qur`an, 10. Studying various religions, 11. Studying Hadiths.

### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	High	High
Arabic	High	Medium	Low
Hindi	Medium	Low	Medium

### **Personal Details :**

Father"s Name : Dr. S. M. Faridul Islam Latifee  
 Mother"s Name : Prof. Ferdous Ara  
 Date of Birth : October 1, 1991  
 Gender : Male  
 Marital Status : Married  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : Mirsharai Latifee Bari, Mirsharai, Mirsharai, Chattogram 4320  
 Current Location : Dhaka

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Mr. Ahmed Al-Kabir, Ph.D	Mr. Tanvir Ahmad Torophder
Organization	: Research, Training and	Ministry of Foreign Affairs,
	Management International	Bangladesh Govt.
Designation	: President	Senior Assistant Secretary
	RTM Complex, 581 Shewrapara	
Address	: (Level 3, 4 & 5) Begum Rokeya	Dhaka
	Sharani, Mirpur, Dhaka 1216,	
	Bangladesh.	
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: +880 1730 317117	+880 1711 026212
EMail	: alkabir@rtm-international.org	tanvir.ahmad@mofa.gov.bd
Relation	: Others	Others

---