

# CURRICULAM VITA-E

## OF

### Md. Zahangir Alom

**Address:** House-121, Road-04, Block-F, Uposhohor, Sylhet-3100

**Contact:** +88 01723 682602

**E-mail:** zahangirlu12@gmail.com



#### Career Objective

To prove myself as a quick learner and highly energetic person to face any challenge in such a company or organization where the contribution will be acknowledged And to work under a well recognized company to communicate and acquire knowledge by keeping touch with peoples from different environment that will help me to develop an influential personality and determination to earn a grand success.

#### Key Skills

- Working with various types of peoples, team based culture and deal with different ideas.
- Strong leadership skills and capable to work with multicultural students.
- Ability to motivate students.
- Able to work under stress.

#### Contact Details

**Present Address** : House:121, Road-04, Block-F, Uposhohor, Sylhet-3100  
**Permanent Address** : Doulatpur, Doulatpur Bazar, Barlekha, Moulvibazar-3253.  
**Mobile No.** : +8801723 682602  
**Email** : zahangirlu12@gmail.com

#### Personal Particulars

**Father's name** : Late Md. Rakib Ali  
**Mother's name** : Rahena Begum  
**Mothers Profession** : Housewife  
**Age** : 23 years  
**Date of Birth** : 25<sup>th</sup> October1992.  
**Nationality** : Bangladeshi  
**National ID No.** : 19925811463000208  
**Religion** : Islam  
**Gender** : Male  
**Marital Status** : Single  
**Blood Group** : O+  
**Mobile No.** : +8801723682602  
**E-mail** :zahangirlu12@gmail.com

## Academic Qualification

<i>Certificate/ Exam</i>	<i>Field of study</i>	<i>Name of Institute</i>	<i>Board</i>	<i>Passing Year</i>	<i>Results: GPA/CGPA</i>
<b>Bachelor of Business Administration (BBA)</b>	AIS	Leading University	--	2012-15	<b>3.63</b> (out of 4)
<b>Fazil/B.A</b>	General	Beanibazar Kamil Madrasha	Under Islamic University, Kushtia	2010-13	<b>3.67</b>
<b>Alim/H.S.C.</b>	General	Porgonahi Doulatpur Senior Madrasha.	Madrasha	2010	<b>5.00</b> (Out of 5)
<b>Dakhil/S.S.C.</b>	General	Porgonahi Doulatpur Senior Madrasha.	Madrasha	2008	<b>5.00</b> (Out of 5)

## Experience

- Working now as an “Accountant” at SAARC International College, Sylhet (Head Branch).
- Worked as an “Accounts Officer” at Edulink GED Test Center, Sylhet from 7<sup>th</sup> July 2015 to 17<sup>th</sup> July 2017.
- Six Months Internship in Sylhet Chamber of Commerce and Industry (SCCI).
- I have just taken training on “Business management” arranged by SME Foundation in SCCI.

## Computer Skills

Have a good knowledge about:-

1. Microsoft Word.
2. Microsoft Excel (Little bit).
3. Microsoft Power Point.
4. Skype and E-mail.
5. Internet Browsing.
6. Typing Skill in Bangla by both Bijoy and Avro and English.
7. Photo Editing etc.

## Language Skill

<b><u>Language</u></b>	<b><u>Spoken</u></b>	<b><u>Written</u></b>
<b>Bengali(Native)</b>	YES	YES
<b>English</b>	YES	YES
<b>Arabic</b>	YES (Little bit)	YES
<b>IELTS</b>	Done (2010)	

### Extra Curricular Activities

- Senior Executive of Leading University Social Services Club (LUSSC).
- Member of Rotaract Club of Leading University (RCLU).
- Member of Changing Bangladesh Foundation (CBF).
- Member of Sports Club of Leading University (SCLU).

### References:

**Prof. Dr. Tofayel Ahmed**

Head,  
Department of Business Administration  
North East University, Sylhet  
Contact: +88 01711 388598

**Mr. Salauddin Ali Ahmed**

Ex- President, Director  
Sylhet Chamber of Commerce and Industry.  
Chamber Building, Jail Road Point, Sylhet-3100  
Contact : +88 01711 329365

### • SIGNATURE

I do here by declare that the above information is true and correctly describes my qualifications and myself to the best of my knowledge.

**Signature**

Date: 23-10-2018

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Md. Zahangir Alom