

Resume of

MD. SAIF UDDIN KHAN

Mailing Address: House No-5/3, Jalalabad Residential Area, Sylhet.

Mobile: 01715544190

E-mail: mohammadkhan9040@gmail.com



Career Objective :

To establish myself as a professional in a well-known organization where favorable environment and huge opportunities are given for building the career in the light of dynamism, honesty and enthusiasm.

General competence & Ability:

- 1) **Analytical Ability and Creativity.**
- 2) Capable to work under pressure & meets targets.
- 3) Strong in **communication** and **presentation** skills.
- 4) Ability to influence people in gaining commitment.
- 5) Strong insight in **etiquettes** and **mannerism** with high level of integrity etc.

Job Experience:

Company : Faithfone call centre
Location : Dupadighir par, Bandar bazar, Sylhet
Job Title : Sales executive
Duration : 5 June, 2015 to September 2016.
Manager contact : 01720445396

Company : London Till Rolls
Location : Eastern plaza, Amberkhana, Sylhet
Job Title: Sales Executive.
Duration : 10 december 2016 to 05 june 2017

Company : Arla Food & Co
Location : Cotton House (5th Floor), House # # A, 1212, Rd 113, Dhaka, Bangladesh
Job Title : Sales Promoter
Job Area : Sylhet city
Duration : 05 May 2017 till july

Educational Qualification:

HSC
Institute : Sylhet Govt. Collage
Board : Sylhet
Result : 3.20
Passing Year : 2010

Dakhil

Institute : Miar bazar Alim Madrasha
Board : Madrasha
Result : 4.50
Passing Year : 2008

Personal Profile:

Name : Saif Uddin Khan
Father's Name : Late Firoz Uddin Khan
Mother's Name : Rukeya Khanom
Present Address : House No-05/3, Jalalabad Residential Area, Sylhet.
Permanent Address : Vill: Atghor, P.O: Hasan Fatema pur,P.S:Jogonnatpur, Dist:Sunamgonj.
Date of Birth : 20/05/1990
Marital Status : Single
Religion : Islam
Nationality : Bangladeshi
Sex : Male
Blood Group : N/A
Cell : 01715544190
E-mail Address : mohammadkhan9040@gmail.com

Computer & Internet Skills:

Software Application : MS Office.

Internet Browsing, Downloading, Emailing, Social Networking and all kind of works which is related by Internet.

Languages:

- 1) IELTS 6.5 in British council.
- 2) Fluent in both bengali & English Speaking.
- 3) Writing skills in both bengali & English

Reference:**1. ALHAZ M.A MALEK KHAN**

Fredoom fighter & journalist

CEO

Donkon Property Builders Ltd

Phone : 01715-018698

2. Junaid Ahmed Juned

CEO

Expert Building Solution Ltd

Phone : 01717326363

Md. Saif Uddin Khan

