

Last Updated : **December 20, 2018**

## **FAISAL AHAMED**

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### **Career Objective:**

To develop my skills in an organization or institution that offers both challenge as well as opportunity for personal initiative and career advancement, leading up to a position of responsibility with remarkable performance.

### **Career Summary:**

A multi-skilled IT Professional with good Knowledge in the field of Information Technology. Having extensive practical knowledge on Network Troubleshooting, Network Management, IP Security/Routing, Server, LAN, Wi Fi Network, Email , IT Solutions & Development.

### **Special Qualification:**

Computer Operation & Assembling, Maintenance.  
Hardware troubleshooting  
Network troubleshooting  
SQL Server Management.  
Software install .  
Operating Systems.  
Microsoft Office (MS Word, Excel, Powerpoint, etc)  
Adobe Creative Suite

### **Employment History:**

**Total Year of Experience : 4.9 Year(s)**

1. **Executive (Systems & Network Infrastructure) ( July 1, 2018 - Continuing)**

**Maheen Dizayn Etiket (BD) Unit-2 Ltd. A Sister Concern of Impress Group**

Company Location : Factory:-Adamjee EPZ,Siddhirgonj,Narayanganj.

Department: Information Technology

**Duties/Responsibilities:**

- Checking systems and software.
- Administered /Configure Networking Device like CISCO Switch, Router, and other IT assets while needed.
- Ensure proper functioning of user computers, printers, scanners, PA systems, access control devices.
- Administrate, monitor and maintain servers like Active Directory Server, Mail Services, Antivirus , ERP Applications Server.
- Preparing IT related inventory for computer, network devices, hardware, printer, photocopier and maintain IT accessories stock.
- Wi-Fi router/Access point configuring and setup.
- Maintain CCTV security System at factory premises
- Taking daily backup for all servers, systems and database. Also restore the backup if needed.
- Providing IT support to all end users while needed and troubleshooting of IT related issues.
- Submit daily job reports to the Head of IT Department.
- Any other assignments given by the management time to time.

**2. Executive (Network Infrastructure) ( March 1, 2016 - June 30, 2018)**

**Next Accessories Limited.**

Company Location : Shawghat, Bhulta, Rupganj, Narayanganj-1462.

Department: Information Technology.

**Duties/Responsibilities:**

- Checking systems and software.
- Administered Networking Device like Switch, Router, Firewall (Fortinet) and other IT assets while needed.
- Ensure proper functioning of user computers, printers, scanners, PA systems, access control devices.
- Administrate, monitor and maintain servers like Domain Server, Active Directory Server, Mail Services, Antivirus , HRM & ERP Applications Server.
- Taking daily backup for all servers, systems and database. Also restore the backup if needed.
- Providing IT support to all end users while needed and troubleshooting of IT related issues.
- Add, modify and delete entry in the MS-SQL Server 2012.
- Hardware, Software and network up gradation, re-installation and changes while needed.
- Periodically repair and maintenance all kinds of IT equipment like Printer, UPS Etc.
- Preparing IT related inventory for computer, network devices, hardware, printer, photocopier toner, cartridge etc. and maintain IT accessories stock.
- Wi-Fi router/Access point configuring and setup.
- IPT Server Administrate & Maintenance.
- Submit daily job reports to the Head of IT Department.
- Any other assignments given by the management time to time.

**3. Asst. Executive ( Hardware & Network ) ( March 1, 2014 - March 1, 2016)**

**Next Accessories Limited.**

Company Location : Shawghat , Bhulta , Rupganj , Narayanganj - 1462.

Department: IT Department

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Diploma in Engineering	Computer Science & Engineering (CSE)	Sylhet Politechnic Institute	CGPA:3.24 out of 4	2014	4 Years
Dakhil	Sicence	Uttir Khamer Dhakil Madrasha. [Foreign Institute]	CGPA:4.38 out of 5	2009	5 years

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Hardware & Networking (LAN, Warless) Linux, CCNA.		Daffodil IT Institute, (DIIT)),	Bangladesh	Dhanmondi,Dhaka	2013	6 month

### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Expected Salary : Tk. 20,000  
 Preferred Job Category : IT/Telecommunication  
 Preferred District : Dhaka, Gazipur, Munshiganj, Mymensingh, Narayanganj, Narsingdi, Sylhet, Tangail  
 Preferred Country : Japan, Malaysia, Australia, Canada, Singapore  
 Preferred Organization : Telecommunication, IT Enabled Service, Computer Hardware/Network Companies  
 Types

### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	Medium	Medium

### **Personal Details :**

Father"s Name : Faiz Uddin Mollah  
 Mother"s Name : Salina Akter  
 Date of Birth : May 2, 1994  
 Gender : Male  
 Marital Status : Unmarried  
 Nationality : Bangladeshi  
 Religion : Islam  
 Current Location : Narayanganj

### **Reference (s):**

Name : Kahafil Ora  
 Organization : Next Accessories & Next IT Limited.  
 Designation : Sr.Manager (IT)  
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 Relation : Professional

