

**Curriculum Vitae
of**

Fatema Ahmed

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Career Objective:

Looking for a reasonable and challenging position where I can work with and through other people the proper implementation of my academic knowledge, creativity, and experience in order to build up my career as a professional extensive hard working and integrity.

Academic Background:

◆ **Bachelor of Business Administration (B.B.A.)**

Subject : Human Resource Management (HRM)
Result : 2.76 (out of 4)
Institute : International University of Business Agriculture and
Technology (IUBAT)
Year of Passing : 2018
Board : Dhaka

◆ **Higher Secondary Certificate (H.S.C.)**

Group : Humanities
Result : G.P.A – 3.70 (out of 5)
Year of Passing : 2011
College : Gazipur Cantonment College
Board : Dhaka

◆ **Secondary School Certificate (S.S.C.)**

Group : Business Studies
Result : G.P.A – 4.31 (out of 5)
Year of Passing : 2009
School : Varateswari Homes
Board : Dhaka

Language Efficiency:

Have an excellent command and knowledge in Bengali and English both oral and written.

Job Experience:

◆ Internship

Industry : East West Industrial Park Ltd.
Address : Chowrasta, Gazipur, Dhaka.
Duration : 3 Months

Computer Skills:

I have basic knowledge about Ms. Word, Ms. Excel, Ms. Power Point, Photoshop Editing, Internet Browsing etc.

Personal Information:

Name : **Fatema Ahmed Tumpa**
Father's Name : Benzir Ahmed
Mother's Name : Rowshanara Benzir
Permanent Address : Village- Joydebpur, Post Office- Joydebpur (1700),
Police Station- Gazipur Sadar, District- Gazipur.
Present Address : House no # 62, Block # E, Shobuj Shena, Mojumdar
Para, Word no # 10, Sylhet Sadar, Sylhet-3100.
Date of Birth : 01th January 1994
Nationality : Bangladeshi (by birth)
Religion : Islam
Status : Unmarried
Blood Group : O + (ve)

Declaration:

I confirm that the information I have given in this C.V is completed and true.

Signature of Applicant

Fatema Ahmed

Date: