

FAZLAY RABBI

To acquire an accommodating learning position in the field of Finance & Accounts. I can adapt to any working environment, plus I thrive working under tight deadlines. Presently I'm looking for a position where I can utilize my abilities as well as further development of my expertise plus capabilities.

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in <https://www.linkedin.com/in/fazlay-rabby/>



EDUCATION

B.B.A Honours in Finance & Banking

Gov. Titumir College

📅 February 2013 – November 2018 📍 Dhaka, Bangladesh

Results: 3.22

H.S.C (Higher Secondary Certificate)

Govt. Shah sultan college

📅 February 2009 – July 2011 📍 Board : Rajshahi

Results: 4.60

S.S.C (Secondary Secondary Certificate)

Gobindapur High School

📅 January 2007 – May 2009 📍 Board : Rajshahi

Results: 4.81

LANGUAGES

Bangla ●●●●●

English ●●●●●

TRAINING

Search Engine Optimization

Coder Trust

📅 Duration : 3 Months 📍 Dhaka, Bangladesh

Google Ads

SkillUp

📅 1 Month 📍 Dhaka, Bangladesh

SOFTSKILLS

Learning Potential Team Work
Organization Flexibility
Professionalism Responsibility
Multi Tasking Work Under Pressure

SKILLS

- Financial
Strategic Thinking Budget Preparation
Risk Analysis Cash Flow Management
Corporate Finance
Financial Statements
Financial Reporting

- Accounts
General Ledger Journal Entries
Invoicing Bank Reconciling
Balance Sheet income statement

- Digital Marketing
SEO local SEO google ads
Facebook Ads Lead Generation

- Personal
Attention to detail Communication skills
Good IT knowledge Presentation skills
Problem solving Analytical mind
Negotiating High levels of integrity

- Computer
MS Word MS Excell
MS Power Point