

GILLUL HAQUE

145/1, Miah Fazil Chist, Subid Bazar,

Sylhet-3100, Bangladesh

Mobile No: +8801715-550294

E-mail: jillulhaque006@gmail.com



>>CAREER GOAL

Intend to work in a challenging and competitive environment where strong sense of responsibility and commitment is required. Where dignity of work provides job satisfaction and the place of work provides potential avenues for learning, growing and achieving the top level in the hierarchy of the organization.

>>EDUCATION:

Bachelor of Arts (B.A Hon's)

College/ University	: M.C. College, Sylhet, National University, Gazipur, Bangladesh.
Emphasis	: Bengali
Result	: Appeared

Higher Secondary Certificate (H.S.C)

College	: Shahjalal College Kalkoliya, Jagannathpur, Sunamganj.
Board	: Sylhet
Group	: Humanities
Academic Result	: 4.20
Passing year	: 2011

Secondary School Certificate (S.S.C)

Institute	: Atpara High School Kalkoliya, Jagannathpur Sunamganj.
Board	: Sylhet
Group	: Science
Academic Result	: 3.06
Passing Year	: 2009

>>Extra Qualification

❖ 1 Year Diploma in Cisco Certified Network Associate (CCNA)

From Shahjalal University of Science and Technology (SUST)

❖ 3 Months Basic Computer Applications Course

From National Youth Development Training Center (NYDTC)
Niloy-3, Chowhatta, Sylhet.

>>COMPUTER LITERACY

- ☐ **Operating Systems-** Windows XP, Windows 7 and Vista.
- ☐ **Office package-** Microsoft word, Excel, Access, Power point.
- ☐ **Graphics Design – Adobe Photoshop & Adobe Illustrator All Version.**

>>PERSONAL QUALITY

Good team player, believe in self-dignity, well communication skill, enthusiastic, sincere and eager to learn.

>>COMMUNICATION SKILLS:

Excellent command both in writing and speaking in **Bengali** and **English**.

>>HOBBIES

- ☐ Use Computer & Networking
- ☐ Traveling & Photography
- ☐ Reading newspaper
- ☐ Playing Football, Badminton etc.

.....BIOGRAPHY.....

Name	: Gillul Haque
Father's Name	: Shomsu Miah
Mother's Name	: Afiya Begum
Date of birth	: 15 October, 1991
National I.D No	: 19919012711000055
Mailing Address	: 145/1 Mia Fajilchis, Subidbazar, Sylhet.
Permanent Address	: Vill: Sidokhai, P/O: Sadipur P/S: Daxin Sunamganj, Dist: Sunamganj
Religion	: Islam
Marital Status	: Single
Sex	: Male
Blood Group	: O+
Nationality	: Bangladeshi

EXPERINCE

- ☐ **Post Name** : **Computer Trainer**
☐ **Organization** : **Rehena Computer Training Center**
Asid ali market, Raniganj road, Jagannathpur Bazar, Sunamganj.
☐ **Duration** : From 1st October 2012 to 5th October 2013.
- ❖ **Post Name** : **Graphics Designer**
❖ **Organization** : **Milon Ofset Press**, City Market, Bandor Bazar, Sylhet-3100.
❖ **Duration** : From 5th November 2013 to 5th May 2014.
- ☐ **Post Name** : **Graphics Designer & Computer Operator**
☐ **Organization** : **Lucky Enterprise**, East Dupadighirpar, Sylhet-3100.
☐ **Duration** : From 7th August 2014 to 3rd November 2016.
- ❖ **Post Name** : **Assistant Manager**
❖ **Organization** : **BENISON PROPERTY DEVELOPMENT (PVT.) LTD.**
3rd Floor, Excel Tower, Subidbazar, Sylhet-3100.
❖ **Responsibilities** : I have maintained Petty Cash, Cash Book, Ledger Book etc.
I have to do also Voucher making.
❖ **Duration** : 5th November 2016 to till now.

REFERENCES

1. Md. Billal Uddin
Professor (Bangla)
BCS (General Education)
M.C College, Sylhet
Contact No: +8801712-811802

2. Md. Abdur Rouf
Instructor (Mechanical)
BCS (Technical Education)
Sylhet Polytechnic Institute, Sylhet.
Mobile: +8801711-152616

>> AFFIRMATION

I consider myself familiar with administrative aspects. I am also confident of my ability to work in a team. I hereby declare that the information furnished above is true to the best of my knowledge.



Gillul Haque
Date: 29.08.2017