

Last Updated : **September 28, 2011**

HABIBUR RAHMAN

Address: 223/2, Fokirapul, 1st Lane, Motijeel, Dhaka -1000

Mobile : 01914023398

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Career Objective:

To obtain excellent job in IT section of Banking and Insurance sector.

Career Summary:

To achieve multiple knowledge for build up my career and apply this knowledge in practically for solving the specific crisis of recruiting concern.

Special Qualification:

Completed 6 months computer training course from systec computer training center.

Employment History:

Total Year of Experience : 5.8 Year(s)

1. Senior Officer (December 1, 2005 - August 15, 2011)

Pragati Life Insurance Ltd

Company Location : Pragati Insurance Bhaban, 20-21 Kawran Bazar, Dhaka.

Department: IT

Duties/Responsibilities:

To Provide financial or non financial information about company's activities to higher management and supervise the IT section for updating data input to the oracle software about insurance policy.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.Com (Pass)	Commerce	National University	Second Class, Marks :51%	2003	2 Years	Depth knowledge about business studies specially accounting, banking & menesment.
HSC	Commerce	Hazi Asmat College	Second Division, Marks :53%	2000	2 Years	To know about business studies.
SSC	Commerce	Ramnagar High School	Second Division, Marks :57%	1998	2 Years	To introduce with business studies.

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Computer Training	Office management	Systec Computer Training Center	Bangladesh	Bhairab	2001	6th Month

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 10500
 Expected Salary : Tk. 18,000
 Preferred Job Category : Bank/Non-Bank Fin. Institution, Data Entry/Operator/BPO
 Preferred District : Brahmanbaria, Dhaka, Gazipur, Manikganj, Munshiganj,
 Narayanganj, Narsingdi
 Preferred Country : Chad, Germany, Greece, Italy, Japan, Austria, Canada,
 Denmark, Finland, France
 Preferred Organization Types : Banks, Insurance, Leasing, Investment/Merchant Banking,
 Computer Hardware/Network Companies, Multinational
 Companies, Hospital, Hotel, Immigration & Education
 Consultancy Service, Overseas Companies, Group of
 Companies, Call Center

Specialization:

Fields of Specialization	Description
• Life Insurance	IT knowledge

Extra Curricular Activities:

Strong interpersonal communication skill.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium
Hindi	Medium	Low	Medium

Personal Details :

Father"s Name : Md. Nurul Haque
 Mother"s Name : Mst. Jahanara Begum
 Date of Birth : November 28, 1982
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : vill + post: Ramnagar, P.S; Raipura, Dist: Narsingdi.
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md. Burhan Uddin	Md. Shamim Mia
Organization	: UCBL	PLIL
Designation	: AVP	Asst. Manager (A & F)
Address	: Mohammadpur, Dhaka.	Kawran Bazar
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01730340758	01915-483060
EMail	:	
Relation	: Relative	Relative

