

Last Updated : **August 18, 2017****HAZERA BEGUM**

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**Career Objective:**

To work hard with full dedication for the achievement of the organization`s objectives under satisfying job contact, hence enhancing my skill and knowledge and ready to learn new things.

Career Summary:

Seeking a challenging career that utilizes my skills in my area of competence and enriches my knowledge, and gives me a chance to contribute towards the growth of the organization, thereby helps me achieve personal as well as organization goals.

Special Qualification:

- # Experience working in Education Sector.
- # Meticulous worker, attentive to quality and rapport.
- # Able and willing to assist co-workers, supervisors, and clients in a cooperative manner.
- # Overall IELTS score 7.0.

Employment History:

Total Year of Experience : 4.1 Year(s)

1. **Language Facilitator (January 6, 2016 - Continuing)**

Uk-Bangla (ITHM)

Company Location : Sylhet, Bangladesh

2. **Assistant Teacher (August 3, 2014 - August 15, 2015)**

Anandaniketan

Company Location : Sylhet

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Masters	English	National University	Second Class, Marks :53.8%	2015	1 year
Honors	English	National University	Second Class, Marks :54.75%	2014	4 years
HSC	Science	Sylhet Govt. Women`s College	CGPA:4.7 out of 5	2006	2 Years
SSC	Science	Shahjalal Jamia Islamia	CGPA:4.81 out of 5	2004	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Diploma In Computer Education		Jatiyo Mohila Sangstha	Bangladesh	Sylhet	2012	3 Months
Certificate Course In Computer Application		Jatiyo Mohila Sangstha	Bangladesh	Sylhet	2009	3 Months

Professional Qualification:

Certification	Institute	Location	From	To
Bachelor of Education	Bangladesh Open University	Sylhet, Bangladesh	April 4, 2015	May 25, 2017

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Expected Salary : Tk. 20,000
Preferred Job Category : General Management/Admin, HR/Org. Development
Preferred District : Sylhet
Preferred Country : Germany, Ireland, Japan, Australia, Austria, Canada, Denmark, France, Iceland, South Korea
Preferred Organization Types : Banks, Telecommunication, College, BPO/ Data Entry Firm, NGO, Development Agency, Multinational Companies, Embassies/Foreign Consulate, Consulting Firms, Airline, Immigration & Education Consultancy Service, Call Center

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	Medium	High

Personal Details :

Father"s Name : Md. Ziaul Islam
Mother"s Name : Sofa Islam
Date of Birth : October 25, 1987
Gender : Female
Marital Status : Single
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Same as above
Current Location : Sylhet

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Hayatul Islam Akanjee	Nazmin Islam Choudhury
Organization	: M. C. College, Sylhet	Sylhet Govt. Women's College
Designation	: Professor	Associate Professor
Address	:	
Phone (Off.)	:	
Phone (Res.)	:	
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EMail	: akanjee61@gmail.com	nazminislamchoudhury@yahoo.com
Relation	: Academic	Academic
