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IMAM HOSSAIN

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Career Objective:

Seeking for a suitable and challenging job position in your reputed organization to use my knowledge and experience to add value to your business with an opportunity in professional advancement and personal enrichment.

Career Summary:

Timely report complete and send to the Other. In previous I completed my MBS from National University with major Accounting . And I had Compliance Certificate. Finally I can use my technical and interpersonal skills, creativity and above all my learning experience in order to develop my career.

Special Qualification:

Enjoy working to meet the challenges of competitive environment. Have a very good temperament, excellent interpersonal communication skill and creative, Co-operative with the people and sincere to working schedules

Employment History:

Total Year of Experience : 1.3 Year(s)

1. Sr.Accounts Officer (October 25, 2017 - Continuing)

NASSA GROUP (HEAD OFFICE)

Company Location : 238, Tejgaon Industrial Area Gulshan Link Road.
Dhaka-1208.Bangladesh
Department: Accounts & Finance

Duties/Responsibilities:

- 1) Make financial statements and necessary reports .
(Daily/weekly/monthly/quarterly/yearly) as required by the management.
- 2) Handle regular banking matters.
- 3) All Proforma Invoice (PI) record and Verification from Cost Sheet.
- 4) Make Store Valuation and WIP.
- 5) Daily sales and collection entry in Business software Tally.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Master of Business Studies	Accounting	National University	Second Class, Marks :53%	2014	01 (one) Year
Honors	Accounting	National University	Second Class, Marks :51%	2013	4
HSC	Business Studies	Hajigonj Degree College	CGPA:3.3 out of 5	2005	2
SSC	Business Studies	Suhilpur High School	CGPA:3 out of 5	2003	2

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 30000
 Expected Salary : Tk. 20,000
 Preferred Job Category : Accounting/Finance, Data Entry/Computer Operator
 Preferred District : Anywhere in Bangladesh.
 Preferred Country : Italy, New Zealand, United Kingdom, Australia, Canada
 Preferred Organization : Garments, Textile, Buying House, Audit Firms /Tax Consultant, Garments Accessories, Inventory/Warehouse, Credit Rating Agency, Financial Consultants, Dyeing Factory, Washing Factory, E-commerce

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	Medium
English	High	High	Medium

Personal Details :

Father"s Name : Ruhul Amin
 Mother"s Name : Piara Begum
 Date of Birth : January 12, 1987
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: A.H.M Rafique	Md. Faziur Rahman
Organization	: Al-Arafah Islami Bank Ltd.	Islami Bank Bangladesh Ltd.
Designation	: Executive Vice President	Assistant Officer
Address	: 36, Dilkusha, Dhaka-1000	New Market branch
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01760498591	01911812600
EMail	:	
Relation	: Others	Family Friend

